



Headquarters NZDF
Defence House
34 Bowen Street
Wellington 6011
NEW ZEALAND

NZDF 3302/1

04 Feb 20

See Distribution List

CDF OPERATIONAL DIRECTIVE 06/2020

NZDF SUPPORT TO THE GOVERNMENT RESPONSE – 2019 NOVEL CORONAVIRUS

References:

- A. Defence Act 1990
- B. The 2019-2020 NZDF Output Plan

Authority

1. Issued by the Chief of Defence Force pursuant to section 8 of the *Defence Act 1990*.

Situation

2. An outbreak of 2019 Novel Coronavirus (nCoV) has been ongoing in mainland China with the epicentre being Hubei Province. There have been variable numbers being reported, but the outbreak has continued to be largely geographically contained. As of 01 February 2020, approximately 11,953 confirmed cases of 2019-nCoV have been reported globally. Of the confirmed cases, the case fatality rate is approximately 2%. Russia, Spain and Sweden are the latest countries to report their first cases of 2019-nCoV. At the International Health Regulations Emergency Committee meeting on 31 January the World Health Organization has declared a Public Health Emergency of International Concern (PHEIC). The WHO has advised countries like New Zealand to expect imported cases. New Zealand's risk assessment is that the likelihood of one or more imported cases of 2019-nCoV infection in New Zealand is **high**. The likelihood of limited person-to-person transmission is **moderate** and the likelihood of sustained transmission, and widespread outbreaks, is **low**.

3. The Ministry of Health (MoH) have been assigned as lead agency for the All of Government response.

Mission

4. NZDF is to provide support to the AoG response to 2019-nCoV in order to minimise the impact of the virus and maintain the well-being of the New Zealand population.

Execution

5. **Intent:**

- a. **Purpose.** To support the AoG response, lead by MoH, in the efforts to minimise the impact of the 2019-nCoV to the population of New Zealand.
- b. **Method.** The NZDF will provide accommodation and support to establish an isolation facility at Tamaki Leadership Centre (TLC) for the management of returning NZers and AFNs being repatriated to NZ as part of the AoG response. Staff and liaison support to the response will also continue as required. Additional tasks may be required as this situation evolves.
- c. **Endstate.** The NZDF has provided support to the AoG response and enhanced its reputation within the inter-agency, and public, environments.

6. **Tasks:**

- a. **COMJFNZ** is to:
 - (1) coordinate the NZDF support to the AoG response;
 - (2) provide HQ/Staff support to the AoG response;
 - (3) provide liaison officers to OGAs;
 - (4) provide tracking, reporting and oversight of NZDF personnel deployed for support;
 - (5) provide regular sitreps of past and future activities in support of the AoG response.
- b. **Chief of Navy** is to
 - (1) provide COMJFNZ with FE as requested;
 - (2) provide TLC as facility for directed accommodation;
 - (3) provide a security assessment of TLC.
- c. **Chief of Army** is to provide COMJFNZ with FE as requested.
- d. **Chief of Air Force** is to provide COMJFNZ with FE as requested.
- e. **AC SCE** is to maintain strategic liaison between NZDF and OGAs.
- f. **CDI** is to be prepared to provide intelligence support as required.
- g. **DDLS** is to:
 - (1) Draft a letter of agreement between MoH/NZDF covering, but not limited to:
 - (a) the recovery of marginal costs for the provision of accommodation and support to the isolation facility,
 - (b) health & safety, and
 - (c) general liability matters; and
 - (2) BPT provide legal advice and support to COMJFNZ and deployed FE if required.

- h. **DDPA** is to develop key NZDF media messages relating to NZDF support to the nCoV response.
- i. **CFO** is to recover marginal costs for the provision of support to the nCoV response.
- j. **HDEI** is to provide an assessment of salient health and safety risks at TLC / Whangaparoa area and facilities.

7. **Coordinating Instructions:**

a. **Planning Guidance:**

- (1) Likely tasks include:
 - (a) provision of accommodation facilities; and
 - (b) logistic support including; catering, laundry, facility maintenance, provision of water, and waste removal.
- (2) Be prepared to tasks include; facility improvement, decontamination, pastoral care, medical support, and security.
- (3) Contractual arrangements may be explored/utilised for the provision of support. If such arrangements incur additional cost, where feasible they should be made between MoH and the contractor directly, rather than NZDF conducting cost recovery.

b. **Freedoms and Constraints:**

- (1) **Tasks outside the scope of the isolation facility.** At present the NZDF support (excluding LOs and staff engagement) is limited to assist in the provision of an isolation facility for the management of returning NZers and AFNs being repatriated to NZ as part of the AoG response. Tasks requested outside the intended scope of this Directive are to be redirected to SCE Branch to be considered separately.

Administration and Logistics

- 8. **Category of Service.** Support to the 2019-nCoV response is an Output 4.3 activity and is Non-Operational Service IAW DFO 3.
- 9. **Veterans' Affairs.** Personnel deployed to support the nCoV response will be covered by the Accident Compensation Corporation Act 2001. This support is not currently qualifying service for the purposes of the Veterans' Support Act 2014.
- 10. **Medical and Dental.** NZDF military personnel are to be medically fit for service and vaccinated IAW the NZDF vaccination schedule. Personal with pre-existing medical conditions likely to be exacerbated by, or make them more susceptible, to respiratory illness should not be used in role where they are likely to come into contact with persons that have not been medically cleared.
- 11. **Public Information and Public Affairs.** The HQNZDF point of contact for public and media enquiries is DPA. DPA will develop key NZDF media messages and provide these to HQJFNZ prior to deployment commencing.

12. **Legal.**

- a. The legal basis for NZDF support to the nCoV response is provided in s9(1)(a) of ref A.
- b. All operations conducted by NZDF in support of the nCoV response are to be conducted IAW domestic and international law.

13. **Discipline.** All NZDF personnel remain subject to the Armed Forces Discipline Act 1971.

14. **Finance.**

- a. All marginal costs associated with support to the 2019-nCoV response covered by this directive are to be attributed to Output 4.3.
- b. Costs are to be captured under unit cost centres with s. 9(2)(k) to allow subsequent recovery of marginal costs.
- c. Where costs are able to be recovered, these are to be refunded to the cost centres incurring the costs.

Command and Control

15. **Command Status.** NZDF personnel assigned to support the nCoV response remain under the Full Command of CDF, and are deployed under the OPCOM of COMJFNZ.

16. **Reporting.** HQJFNZ is to establish reporting lines as appropriate, including EARLLS.

17. **Liaison Authority.** Direct liaison authority is granted between HQJFNZ, MoH and the NZ Police.

18. **Points of Contact.** Contact details are detailed below:

a. **SCE Br, HQNZDF.**

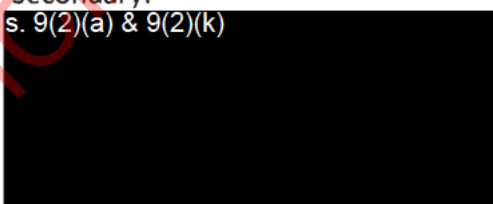
Primary:

s. 9(2)(a) & 9(2)(k)



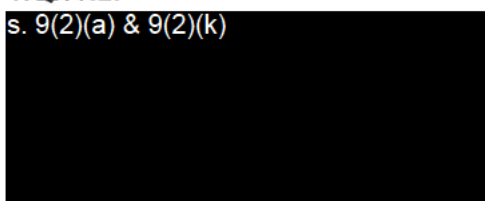
Secondary:

s. 9(2)(a) & 9(2)(k)



b. **HQJFNZ.**

s. 9(2)(a) & 9(2)(k)



- c. **Ministry of Health.**
s. 9(2)(a) & 9(2)(k)



Acknowledge Instructions

19. Action addressees are to **acknowledge** receipt of this directive to DDSC(D)
s. 9(2)(k)

Cancellation

20. This Directive is cancelled on completion of the operation or on order of CDF.


K.R. SHORT AOD.
Air Marshal
Chief of Defence Force

Distribution List:

Action:

- VCDF
- COMJFNZ
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BRIEFING NOTE FOR
MINISTER OF DEFENCE

Title:	NEW ZEALAND DEFENCE FORCE SUPPORT TO CORONAVIRUS RESPONSE		
NZDF File No:	NZDF Tracking #: 2020-019 (For OCDF Use Only)	Minister's Tracking#: (For Minister's Office)	
Importance of the Issue:	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Routine
Request Ministerial response by:	Not required.		
Contact:	Lieutenant Colonel s. 9(2)(g)(i), s. 9(2)(a) & 9(2)(k)		
<p>1. An outbreak of Novel Coronavirus has been ongoing in China with the epicentre being Hubei Province. As part of the All-of-Government response, a flight has been arranged to provide an assisted departure from China of New Zealanders and approved foreign nationals. The New Zealand Defence Force (NZDF) will provide accommodation and support to establish a directed accommodation facility at Tamaki Leadership Centre, Whangaparaoa, for the management of New Zealanders and approved foreign nationals being repatriated.</p> <p>2. Specific support being provided by the NZDF is as follows:</p> <ul style="list-style-type: none"> a. the use of buildings and facilities at the Tamaki Leadership Centre; b. two personnel as part of the on-site leadership/management team; c. the provision of general support functions including: catering, water, security and waste removal. This is being done through the use of existing NZDF contractors, or new contracts established and managed by the NZDF; d. a joint Navy and Army detachment to assist with the arrival and settling in of the assisted departure persons. This will surge to support the initial 48 hours, then reduce to support steady-state activity; e. a logistic detachment as required, based in Devonport Naval Base, to provide support for additional requirements; and f. ongoing staff and liaison support to the Ministry of Health, NZ Police, and Ministry of Foreign Affairs and Trade. <p>Recommendation</p> <p>3. I recommend that you:</p> <ul style="list-style-type: none"> a. Note the current NZDF support being provided for the Novel Coronavirus response. 			
Minister's Comments:			
Minister's Action:	Signed / Noted / Agreed / Approved / Declined / Discussion Required		
	Referred to:		
Signature:	Date:		

K.R. SHORT
Air Marshal
Chief of Defence Force

Date: 5 February 2020



Headquarters
New Zealand Defence Force
Defence House
34 Bowen Street
Wellington 6011
NEW ZEALAND

25 Mar 20

See distribution

CDF OPERATIONAL DIRECTIVE 18/2020 OPERATION PROTECT

NZDF NOVEL CORONAVIRUS (COVID-19) RESPONSE MANAGEMENT LEVEL FOUR ACTIVATION

References:

- A. CDF Directive 12/2020 NZDF Novel Coronavirus (COVID-19) NZDF Response Management Plan dated 13 Mar 20
- B. CDF Operational Directive 17/2020 OP PROTECT - NZDF Novel Coronavirus (COVID-19) Response Management Plan Update dated 19 Mar 20
- C. The 2019-2020 NZDF Output Plan
- D. Defence Act 1990

Authority

1. Issued by the Chief of Defence Force.

Applicability

2. This Directive constitutes a general order to members of the Armed Forces and instructions to the Civil Staff and other persons employed for Defence Force purposes.
3. This Directive applies to all members of the NZDF and to contractors, consultants and other persons and organisations engaged for Defence Force purposes. The orders, directions and instructions in this directive are to be considered applicable to all to whom they may concern.
4. Non-compliance with this directive may result in disciplinary action being taken in accordance with the Armed Forces Discipline Act 1971 or may result in possible sanctions in accordance with the Civil Staff Code of Conduct.
5. This directive provides supplemental orders in addition to those outlined in references A and B. Reference A remains the NZDF prime reference for response management supplemented by reference B and these orders.

Situation

6. Reference A is the NZDF COVID-19 Response Management Plan. The plan provides a framework for NZDF actions in line with the Government of New Zealand (GONZ) direction and its Influenza Pandemic Plan approach. Since the release of reference A and B, and as expected, the situation has changed following the emergence of more confirmed COVID-19 cases throughout the country and confirmation of community transmission.

7. GONZ has initiated four levels of response. Levels one and two responses (prepare and reduce) have been superceded by events. Level three (Restrict: Heightened risk that disease is not contained) has been activated with effect from 23 Mar 20 with the level four response (Eliminate: Likely that disease is not contained) from 252359 NZDT Mar 20. The NZDF is now entering the Manage it phase IAW reference A.

8. The Ministry of Health (MoH) was initially assigned as lead agency and has activated the National Health Coordination Centre (NHCC) at MoH in Wellington. The National Crisis Management Centre (NCMC) has also been activated and is co-located with the NHCC at the MoH. Additionally the Operational Coordination Centre (OCC), overall lead for the response, has been established in Wellington to manage cross-agency coordination.

9. The NZDF has adopted operational settings in order to meet GONZ directed and 'be prepared' tasks. All NZDF personnel are to be considered eligible to assist with the COVID-19 response, with the exception of:

- a. personnel contributing directly to current operational missions;
- b. personnel required for Output 4.3 standing commitments; and/or
- c. minimum essential staff to maintain NZDF functions.

Mission

10. The NZDF mission, execution, intent and general outline remain unchanged.

Intent

11. Further to the intent previously communicated, the NZDF is to transition to level four. The means through which the NZDF response will be operationalised is as follows:

- a. **Purpose.** To provide support for the AoG response in the efforts to minimise the impact of COVID-19 to the population of New Zealand; while maintaining operational outputs and missions.
- b. **Method.** The NZDF will provide capabilities and staff support to assist in the AoG response, activated employing the JSP AWHINA contingency construct. Three Regional Task Groups have been set up for COVID-19 response as follows:
 - (1) Northern;
 - (2) Central; and
 - (3) Southern.
- c. **Endstate.** The NZDF has provided support to the AoG response across the inter-agency, and public, environments. Impacts have been reduced and recovery is underway.

Tasks

12. COMJFNZ, Service Chiefs, Heads of Portfolio, Officers in Charge of Defence Areas and all other commanders and managers are to ensure compliance with the orders contained in this directive. Specific additional tasks are as follows:

a. **COMJFNZ** is to:

- (1) coordinate the NZDF support to the AoG response;
- (2) force generate a second tranche of emergency management response groups (minimum 500 personnel);
- (3) provide tracking, reporting and oversight of NZDF personnel deployed for support; and
- (4) provide regular sitreps of past and future activities in support of the AoG response.

b. **Chiefs of Service** are to:

- (1) provide COMJFNZ with FE as requested;
- (2) reduce the NTM of all emergency management response groups (reference C, Output 4.3, pp37, paras 12j-l) to 12hrs with effect 252359 NZDT Mar 20; and
- (3) release personnel to provide staff support where practicable, without compromising FE C2, including:
 - i. HQ/Staff support to the AoG response; and
 - ii. liaison officers to OGAs.

c. **CoS HQNZDF and Heads of Portfolio** are to release personnel to provide staff support, including:

- (1) HQ/Staff support to the AoG response;
- (2) support to the NZDF Incident Management Team;
- (3) liaison officers to OGAs; and
- (4) BPT provide uniformed personnel to the response effort.

d. **AC SCE** is to:

- (1) maintain strategic liaison between NZDF and OGAs; and

- (2) establish the Strategic Covid Response Cell (SCRC).
- e. **CDI** is to:
 - (1) provide personnel to the Joint Intelligence Group (JIG); and
 - (2) BPT provide intelligence support as required.
- f. **DDLS** is to BPT provide legal advice and support to COMJFNZ and deployed FE as required.
- g. **DDPA** is to develop key NZDF media messages relating to NZDF support to the COVID-19 response.
- h. **CPO**, via Director Career and Talent Management (DCTM), is to conduct the internal coordination for the provision of personnel for staff support.

Coordinating Instructions

13. Planning Guidance.

- a. Likely tasks include:
 - (1) staff support for OGAs and AoG command/coordination centres;
 - (2) provision of isolation/quarantine/movement control support to AOG response; likely in conjunction with NZPOL;
 - (3) assistance to the NZ Police for enforcement¹ duties;
 - (4) assistance with border security operations;
 - (5) logistic support including; transport of stores and/or personnel, and catering.
- b. Additional possible tasks include:
 - (1) provision of accommodation;
 - (2) pastoral care;
 - (3) medical support;
 - (4) mortuary affairs;
 - (5) assistance to Dept of Corrections for maintaining prison operations;

¹ This does not confer any enforcement powers.

- (6) assistance to Fire and Emergency NZ for maintaining emergency operations;
- (7) assistance for door-knocking / public information tasks; and
- (8) a range of security related support.

c. **Freedoms and Constraints.**

- (1) **Authorisation of tasks.** HQJFNZ is authorised to approve and conduct tasks in support of OP PROTECT unless those tasks could compromise Output 4.3 capabilities; specifically those tasks under Domestic Tasks – Standing Commitments (reference B, Output 4.3, pp36-37, paras 10-12).
- (2) **Employment of Foreign Forces.** Foreign troops posted or attached to NZDF Force Elements are not to be directly employed in response activities without clearance by HQJFNZ, SCE Branch. This does not include personnel posted into headquarters roles and continuing to fulfil those functions.

14. **Training Continuity.** Training remains the means through which the NZDF can generate and deploy its people capability effectively and maintain resilience and redundancy within its workforce. Adjustments are required to reset the NZDF training priorities as follows:

a. **Individual Training.** All current Ab Initio Training (all initial training to include recruit training officer training and YDU coursing) and courses underway where, contact can be managed, are to be completed. Additional mitigation practices are to be observed to include:

- (1) increased physical distancing;
- (2) increased hygiene practices;
- (3) no exposure to external training providers;
- (4) minimise exposure to catering and facilities management personnel;
- (5) anyone required to leave the course and travel away from the training location will not be permitted to re-join the course; and
- (6) closed graduation ceremonies only, no visitors or guests, or functions.

b. All other courses are to cease WEF 25 Mar 20.

c. **Collective Training.** Only capabilities which support the essential tasks as stated in CDF Dir 12/2020 are to continue readiness training. Service Chiefs and COMJ through the IMT are to regularly review the essential tasks with a focus on capacity to support COVID-19 domestic and Pacific responses. All training conducted is to observe additional mitigation practices that enhance personnel health to include:

- (1) increased physical distancing;

- (2) increased hygiene practices;
 - (3) no exposure to external training providers; and
 - (4) minimise exposure to catering and facilities management personnel.
15. **Postings.** All overseas postings are to be indefinitely postponed unless approved by the IMT. No internal postings are to occur until further notice. TODs may be approved in support of operations and essential tasks/outputs only. Staff posted unaccompanied are to remain in their duty location until further notice.
 16. **Reporting Update.** Health case reporting is to continue as per previous CDF directive. Self-Isolation category is for personnel with risk factors for exposure through travel or close contact with a probable or suspected case. This category defines personnel who are well but cannot be used in any response options for 14 days from commencement of their self-isolation due to their risk of developing symptoms over that period. Personnel with flu like symptoms who are in self-isolation are to be reported as 'suspected' cases.
 17. All uniformed personnel are to call their local DHC to report if they meet any of the unwell health status reporting criteria – i.e. suspected / confirmed / probable. Once tested, personnel are to report both positive and negative test results to their DHC.
 18. Health reporting from all force elements must be sent to HQNZDF COVID-19 Reporting email address by 1600 each Monday and Wednesday s. 9(2)(k)
 19. **Contact Monitoring.** All personnel and 1-ups are to be keeping close records of pers exact locations when they are in NZDF facilities or work places. This information will be critical to inform contact tracing requirements for public health if personnel have confirmed or probable results. This tracing will date back 14 days so records must be available to ensure facilities and personnel exposure can be tracked.
 20. **Reserve Forces.** Reserve Force individuals may be engaged periodically to augment RF FEs as necessary within existing provisions. No widespread 'activation' of Reserves is to occur at this time.

Administration and Logistics

21. **Category of Service.** Support to the 2019-COVID-19 response is an Output 4.3 activity and is Non-Operational Service IAW DFO 3.
22. **Veterans' Affairs.** Personnel deployed to support the COVID-19 response will be covered by the Accident Compensation Corporation Act 2001. This support is not currently qualifying service for the purposes of the Veterans' Support Act 2014.
23. **Public Information and Public Affairs.** The HQNZDF point of contact for public and media enquiries is DPA. DPA will develop key NZDF media messages and provide these to HQJFNZ.

24. **Legal.** The legal basis for NZDF support to the COVID-19 response is provided in s9(1) of reference D. All operations conducted by NZDF in support of the COVID-19 response are to be conducted IAW domestic and international law.
25. **Essential Support Services and Enablers.** Essential Outputs require essential support, enablers, services and materiel provided by defence contractors within Defence Areas. These include the delivery of freight, fuel and medical supplies into camps and bases, essential MRO functions to platforms and equipment and the provision of additional capacity in garrison such as warehousing, armoury and maintenance staffs. Some of these staff also operate in support of other GONZ agencies eg. NZ Police, FENZ etc.
26. When identifying staff necessary for the maintenance of Essential Outputs, commanders and OICs Defence Areas should consider the total NZDF Workforce (Military, NZDF Civilians and Contractors). These services are to continue and necessary access for staff is to be allowed accordingly.
27. **Movement.** All non-essential travel and movement between bases and across the country is to cease.
28. **Communal Living Facilities.** IAW GONZ intent to permit 'Dairy' grocery facilities, camp/base convenience stores may remain open to supply essential groceries, but not café/takeaway facilities. One in one out and physical distancing protocols are to apply.
29. **Discipline.** All NZDF personnel remain subject to the Armed Forces Discipline Act 1971.
30. **Finance.** All expenditure for COVID-19 related activity is to be funded from current baselines. s. 9(2)(k) is to be used for all expenditure directly related to the COVID-19 response. NZDF Credit Cards are only to be used in emergency situations or as essential for the COVID-19 OP Protect. All extant NZDF purchasing and financial policies are to be complied with. ALL expenditure must be for approved NZDF business and authorised by the appropriate financial and purchasing delegation holders. Any questions should be referred to the NZDF Financial Controller, s. 9(2)(a)
31. **NZDF Health Centres.** All Defence Health Centres and Health Services remain operational to deliver health care for NZDF uniformed personnel. They will assess health needs by phone with clinical input and determine how they can best deliver health care needs of a patient. Health requirements can be delivered remotely in some cases and by via face to face contact in certain circumstances. Command elements are to ensure distribution of the contact details of local Defence Health centres to all their personnel.

Command and Control

32. **Command Status.** NZDF personnel assigned to support the COVID-19 response remain under the Full Command of CDF, and are deployed under the OPCOM of COMJFNZ. WEF 252359NZDT Mar 20, all emergency management response groups are OPCOM to COMJFNZ.
33. **JSP AWHINA.** WEF receipt of this order JSP AWHINA is at state **RED**. WEF receipt of this order NZDF assistance to GONZ/agencies is authorised IAW JSP AWHINA.

34. **CIS Remote operation.** Movement from COVID-19 level 3 to 4 has increased demand for RAS tokens to enable working from home. This has placed unprecedented demand on the staff of CIS Branch Support Desks and an increased loading on the RAS servers in NZDF data centres. In order to alleviate the demand on staff (as they attempt to transition to COVID-19 Level 4), and on server capacity the following measures are to be initiated to improve the efficiency and effectiveness of the service for all remote users:
- a. if you have a NZDF mobile device with Blackberry UEM / Good Work – use it in preference to RAS where possible².
 - b. if you have a RAS token that you do not need - call the Defence Service Desk s. 9(2)(k) [REDACTED] and let them know that the licence is available to be reassigned to another user.
 - c. if your token is approaching expiry, do not attempt to renew it until 7 days before the expiry date – this will allow the operators to process more urgent applications first.
 - d. confine calls to the Support Desk to those relating to essential outputs, and attempt to resolve issues yourself in the first instance.
35. **Security Clearance Processing.** The New Zealand Security Intelligence Service (NZSIS) has notified that its security vetting service has been suspended until further notice. The suspension of service stops all work and assessments on security vetting requests except for critical vettings that contribute directly to the Government's response to COVID-19. NZSIS will not accept any new requests. Those vetting assessments that were currently under action by NZSIS at the time of the suspension will be held in abeyance until the COVID-19 movement and working restrictions are relaxed. No new clearances will be initiated at this time.
36. **Strategic Liaison.** The Strategic COVID-19 Response Cell (SCRC), located in SCE, is the authority for approving new tasks issued to the NZDF by NCMC. SCRC can be contacted via email s. 9(2)(k) [REDACTED]
37. **Liaison Authority.** DIRLAUTH is approved for HQJFNZ with:
- a. local/regional councils, for resolution of local tasks; and
 - b. the NCMC and OGAs, for tasks received from NCMC and endorsed by SCE Branch.
38. AoG tasks and requests are being managed by NCMC. Should an NZDF entity receive a request for support from an agencies/entity, that has not been processed by NCMC, they are to forward the request direct to NCMC via email s. 9(2)(k) [REDACTED]

² Note that Blackberry mobile devices are supported by Vodafone (Option 4 on the 4777 menu), not the Defence Service Support desk.

39. **Reporting.** HQJFNZ is to establish reporting lines as appropriate, including EARLLS.

40. **Points of Contact.** Contact details are detailed below:

a. **SCE Br, HQNZDF.**

Primary:

s. 9(2)(a) & 9(2)(k)

Secondary:

s. 9(2)(a) & 9(2)(k)

b. **HQJFNZ.**

Primary:

s. 9(2)(a) & 9(2)(k)

Alternate:

s. 9(2)(a) & 9(2)(k)

Acknowledge Instructions

41. Action addressees are to **acknowledge** receipt of this directive to DDSC(D)

s. 9(2)(k)

Cancellation

42. This Directive is cancelled on completion of the operation or on order of CDF.


KR SHORT
Air Marshal
Chief of Defence Force

Distribution

- VCDF
- CN
- CA
- CAF
- COMJFNZ
- CoS HQNZDF
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RECEIVED

25 MAR 2020

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Private Bag 900
Upper Hutt 5018
NEW ZEALAND

HQ JFNZ O3-0038/07

25 Mar 20

See Distribution

OPORD 068/20: OP PROTECT (COVID-19)

References:

- A. Government of New Zealand COVID-19 Alert System
- B. CDF Directive 12/2020 NZDF Novel Coronavirus (COVID-19) Response Management Plan dated 13 Mar 20
- C. CDF Operational Directive 18/2020 OP PROTECT NZDF Novel Coronavirus (COVID-19) Response Management Plan Level Four Activation
- D. Ministry of Health NZ Influenza Pandemic Plan (2017)
- E. HQ JFNZ OP COVID-19 Warning Order 001 of 18 Mar 20
- F. HQ JFNZ OP COVID-19 Warning Order 002 of 20 Mar 20
- G. HQ JFNZ Pandemic Action Plan, dated 20 Mar 20

Time Zone. Time Zone used throughout the order: NZDT

1. Situation.

- a. **General.** An outbreak of 2019-Novel Coronavirus (COVID-19) originated within China in December 2019, and has since created a global impact. On 12 Mar 20, the World Health Organisation (WHO) declared COVID-19 a pandemic. COVID-19 represents an unprecedented challenge to NZ and the NZDF. Ref A describes the Government of New Zealand (GoNZ) Alert System including triggers for national and regional decisions and the corresponding action to occur. The NZDF Novel Coronavirus (COVID-19) Response Management Plan at ref B describes and directs NZDF-wide preparedness for the spread of COVID-19 in order to ensure that the NZDF maintains designated output capability, organisational viability, and support to the all-of-government (AoG) response, whilst protecting NZDF members. Ref C describes the COVID-19 response as a whole-of-defence effort.
- b. The nature of a pandemic, and the dynamic situation created by COVID-19, make it essential that the NZDF remains pre-emptive and proactive (within the bounds of ref B and C) in order to maintain the health, safety and security of NZDF members, the wider NZ public, and outputs and expectations of GoNZ. The NZDF response is to be known as Operation PROTECT.
- c. The HQ JFNZ response will align with the GoNZ COVID-19 Alert System (ref A) and the Ministry of Health (MoH) NZ National Pandemic Plan (ref D) to ensure consistency of intent, implementation and effect. The MoH six-step strategy for the management of COVID-19 includes:

- (1) Plan for it.

- (2) Keep it Out.
 - (3) Stamp it Out.
 - (4) Manage it.
 - (5) Manage it Post Peak.
 - (6) Recover from it.
- d. IAW ref G, HQ JFNZ will enact a range of measures to mitigate the impact of COVID-19 on designated operational outputs, protect HQ JFNZ personnel (including headquarters staff, deployed personnel and contingency response personnel), and support the All-of-Government (AoG) response. These measures align to the NZ National Pandemic Plan Keep it Out / Stamp It Out phases, and support response options for the Manage it phase.
- e. Lines of Operation. HQ JFNZ will conduct Op PROTECT activities across three Lines of Operation (LOO) and multiple Lines of Effort (LOE). They are;
- (1) LOO 1. Protect the Force (Op PROTECT).
 - (a) LOE 1. HQ JFNZ domestic staff.
 - (b) LOE 2. HQ JFNZ deployed FE.
 - (c) NATCON FE.
 - (2) LOO 2. Maintain the Fight.
 - (a) LOE 1. Domestic.
 - (b) LOE 2. OE 5.
 - (c) LOE 3. OE 4.
 - (3) LOO 3. Respond to AoG effort.
 - (a) LOE 1. Domestic.
 - (b) LOE 2. International¹.
- f. **Friendly Forces.**
- (1) **Other Government Agencies (OGA).** The GoNZ has appointed an AoG Controller to direct the overall response to COVID-19 through the Operational Command Centre (OCC). The Controller will be supported by the Director General of Health, the Director Civil Defence Emergency Management (CDEM) and the COVID-19 AoG Coordinator. The National Crisis Management Centre (NCMC) has been activated to support the coordination of the AoG response to COVID-19. The Ministry of Foreign Affairs and Trade (MFAT) is responsible for coordinating any AoG response into the Pacific region. Strategic Commitments and Engagements (SCE Branch) HQNZDF and HQ JFNZ Liaison Officers (LO) will represent the

¹ Priority of effort; South-West Pacific Realm countries, Fiji and Tonga then other SW Pac non-Realm. Residual effort; global.

NZDF across various work groups, planning groups, and work streams (primarily the Law and Order and Emergency Services work stream).

- g. **Health Threat Assessment.** A moderate yet increasing number of COVID-19 cases currently exist in NZ. With the introduction of COVID-19 into NZ, the MoH has assessed the likelihood of limited transmission of the virus as **VERY HIGH** and the likelihood of sustained transmission as **MODERATE-HIGH** and widespread outbreaks as **LOW-MODERATE**. The AoG effort is focussed on lowering the rate of transmission (flattening the curve) IOT ensure capacity within the health system.
- h. While the risk of a widespread outbreak is **LOW-MODERATE** and sustained transmission is **MODERATE- HIGH**, the potential consequences remain severe. The NZDF must be postured to meet the evolving risk and escalate its response and management actions at the same time as continuing to deliver NZDF outputs and support the AoG response in a calm, measured and deliberate manner.
- i. Due to the dynamic and constantly evolving Operating Environment (OE), all NZDF FE must maintain situational awareness of the health threat. Annex H details WHO, GoNZ, MoH and NZDF websites available to build SA.
2. **Mission.** HQ JFNZ is to protect the force from COVID-19, maintain designated operational outputs, and contribute to NZDF efforts to minimise the impact of COVID-19 in order to contribute to an AoG effort to protect the well-being of the NZ population, and maintain our contribution to regional and global partners.
3. **Execution.**
- a. **Intent.**
- (1) **Purpose.** To protect JFNZ personnel² while maintaining operational outputs and an ability to support an AoG COVID-19 response.
 - (2) **Method.** HQ JFNZ will (in parallel) provide focussed support to domestic and deployed forces including the provision of health information, direction and protective measures, maintain directed OE priorities and contingency support activities, while leading the NZDF contribution to the AoG COVID-19 response.
 - (3) IAW ref C, Single Service Chiefs will provide FE to HQ JFNZ as requested. Maritime, Land and Air FE will be designated OPCOM to COMJFNZ who will assign FE to Op PROTECT TG as required. Maritime and Air platforms will be centrally tasked ISO Op PROTECT TGs.
- (a) **Key Tasks.**
- i. Understand the impact of COVID-19 on NZDF forces, allies, global partners and regional nations.
 - ii. Enact preventative measures that prepare the force for the impact of COVID-19.
 - iii. Enact preventative measures that minimise the impact of COVID-19 on NZDF outputs.

² HQ JFNZ Headquarters staff, deployed personnel and contingency response personnel

- iv. Enact Business Continuity Plans to maintain NZDF FE availability for NZDF outputs.
- v. Contribute to the AoG planning and response to COVID-19.
- vi. Maintain continuity of support to OE 5 (5.1, 5.2), including the provision of personnel, real life support (RLS), and communications.
- vii. Maintain continuity of support to OE 4 (4.1, 4.2) priorities and contingencies.
- viii. Maintain continuity of support to OE 6.2 priorities and contingencies.
- ix. Establish a domestic Op PROTECT Task Force (JTF) and regional Task Groups (TG) OPCOM COMJFNZ ISO AoG response.
- x. Maintain a Commander's Reserve ISO OE 5.1, OE 4 and Op PROTECT Task Force.
- xi. Identify a C2 situational reserve.

(4) **Endstate.** COVID-19 impact on JFNZ personnel and designated outputs are minimised, directed priorities are maintained and AoG efforts supported and sustained.

b. **Concept of Operations.** Op PROTECT is a two phase operation with a prelim and sequel. The prelim will assist HQ JFNZ to understand the impact of COVID-19 to deliver directed outputs. The sequel reflects a return to 'normal' state or adoption of a new 'steady' state to deliver HQ JFNZ directed outputs.

(1) **Phases.**

(a) **Prelim.** (Now – 25 Mar 20) Understand.

- i. **LOO ME:** Protect the Force.
- ii. **ME.** Inform and educate FE of COVID-19 prevention measures and NZDF response.
- iii. Conduct planning activities to include TTX/CPX, rehearsals.
- iv. Review relevant HQ JFNZ Business Continuity Plan BCP and CONPLANS.
- v. Prioritise and define directed military capability output FE (NATCON elements).
- vi. Understand and mitigate the impact of COVID-19 measures to deployed personnel and missions.
- vii. Establish Op PROTECT C2 structure.
- viii. Establish regional TGs (TG NORTH, TG CENTRAL and TG SOUTH) OPCOM COMJFNZ.
- ix. Identify likely AoG tasks.

- (b) **Phase One.** (26 Mar to 10 May 20) Respond.
- i. **LOO ME:** Maintain the Fight.
 - ii. **ME.** 2020 Flu vaccinations prioritised to directed military output FE (NATCON).
 - iii. Distribution of Personal Protective Equipment (PPE) to prioritised NATCON FE IAW Annex H Para 13.b,c and OE 5 deployed FE.
 - iv. Maintain RLS to OE 5.
 - v. Manage personnel impacted by COVID-19.
 - vi. Contribute to AoG planning groups and work streams.
 - vii. BPT support AoG directed response requirements.
 - viii. Component Commanders assign FE to Op PROTECT TGs on order.
 - ix. On order enact force protection measures including isolation of NATCON elements and operational staffing of HQ JFNZ.
- (c) **Phase Two.** (10 May - On Comd) Adjust.
- i. **LOO ME:** Respond to AoG effort.
 - ii. **ME.** Conduct Op PROTECT review.
 - iii. BPT enact further preventative measures or operational activities to adjust to the impact of COVID-19.
 - iv. Prioritise NATCON FE to maintain directed outputs.
 - v. Monitor the impact of COVID-19 infection amongst HQ JFNZ, deployed and NATCON personnel.
 - vi. Contribute to AoG planning groups and work streams.
- (d) **Sequel.** (On Comd) reconstitution / steady-state operations.
- i. Understand the effect of COVID-19 on HQ JFNZ, deployments and directed capabilities IOT capture lessons, adopt SOPs to inform future pandemic planning, future resilience, and support to an AoG response.
 - ii. Return to HQ JFNZ normal staffing.

c. **Tasks.**

(1) **HQNZDF.**

- (a) **CN** is requested to;
- i. Identify and prioritise shore based personnel who can re-role from their primary role IOT supplement TG NORTH.
 - ii. Identify and prioritise non-essential maintenance and training activities that can be cancelled as required IOT ensure adequate personnel support to TG NORTH.

- iii. Ensure that an impact statement is generated for any redirection of personnel or capability ISO Op PROTECT, to inform options for reconstitution during the sequel phase.
- (b) **CA** is requested to;
- i. Identify and prioritise personnel and capability who can re-role from their primary role ISO Op PROTECT TGs.
 - ii. Identify and prioritise non-essential maintenance and training activities that can be cancelled as required IOT support Op PROTECT TGs.
 - iii. Ensure that an impact statement is generated for any redirection of personnel or capability ISO Op PROTECT, to inform options for reconstitution during the sequel phase.
- (c) **CAF** is requested to;
- i. Identify and prioritise personnel and capability ISO Op PROTECT TGs.
 - ii. Identify and prioritise non-essential maintenance and training activities that can be cancelled as required IOT support Op PROTECT TG.
 - iii. Ensure that an impact statement is generated for any redirection of personnel or capability ISO Op PROTECT, to inform options for reconstitution during the sequel phase.
- (d) **NZDI** is requested to;
- i. Provide updated guidance on HQNZDF priorities for COVID-19.
 - ii. Maintain communication with J1H2 regarding SMTA production.
 - iii. Coordinate with the HIT to determine division of support and liaison responsibilities.
- (e) **SCE** is requested to;
- i. Prioritise all Op PROTECT requests from GoNZ/AoG agencies.
 - ii. Provide GoNZ advice regarding NZDF capability and intentions ISO Op PROTECT, including limitations, restrictions and legal obligations.
 - iii. Ensure GoNZ provide requests for effects not capability.
- (2) **COMLOG** is requested to;
- (a) Direct DEMO to maintain 21 days contingency reserve stock of critical PPE and CI VIII pharmaceuticals.
 - (b) Conduct supply chain reassurance, identifying any areas of supply chain disruption or failure.
 - (c) Preposition CI VIII pharmaceuticals fwd to TG AOs.
 - (d) Advise NZDF access to MoH holdings of mission critical PPE.

- (3) **CIO** is requested to (through CIS Branch).
- (a) Support the establishment of a land compatible RESTRICTED COP solution, which integrates with the wider NZDF Restricted COP.
 - (b) Support the establishment of a land compatible UNCLASSIFIED COP solution, to be web accessible for interoperability with the AoG response to Covid-19.
 - (c) Co-ordinate with J6 Branch regarding HQJFNZ requirements for technical solutions to Op PROTECT CIS problems, and the utilisation of remote working services, including RAS.
- (4) **HQ JFNZ.**
- (a) **MCC** is to;
 - i. Maintain extant domestic and regional response capabilities.
 - ii. On order assign FE ISO of Op PROTECT TGs.
 - iii. Direct PHILOMEL to stand up 1 x TU with C2 and CSS and 1 x LERG WEF 252359Mar20 at OPCON TG NORTH.
 - (b) **LCC** is to;
 - i. Maintain extant domestic and regional response capabilities.
 - ii. BPT supplement TG CENTRAL with planning staff.
 - iii. BPT provide an LO to TG NORTH.
 - iv. BPT redeploy FE assigned to training to Op PROTECT TGs.
 - v. On order assign FE ISO of Op PROTECT TGs.
 - vi. Direct 3/6 Bn to stand up 2 x LERG WEF 262359Mar20 at OPCON TG NORTH. 3/6 Bn elements assigned in 4 week blocks. Review 24 Apr 20.
 - vii. Assign a 1 Bde TU of 4 x LERG with C2 and CSS to TG CENTRAL WEF 252359Mar20 OPCON TG CENTRAL.
 - viii. Assign a 1 Bde TU of 4 x LERG with C2 and CSS to TG SOUTH WEF 252359Mar20 OPCON TG SOUTH.
 - ix. Direct 3/6 Bn to estb LO with TG NORTH WEF 252369Mar20.
 - x. Direct 5/7 Bn to estb LO with TG CENTRAL WEF 252369Mar20.
 - xi. Direct 2/4 Bn to estb LO with TG SOUTH WEF 252369Mar20.
 - xii. Direct CTC to develop and conduct Op PROTECT specific PDT.
 - xiii. Direct 1 (NZ) Bde to;
 - (i) BPT provide catering spt to each TG.
 - (ii) BPT provide distribution spt to TGs.
 - (iii) BPT maintenance spt to TGs.

- (iv) BPT support the estb and management of COP at TG HQ level
 - (v) BPT COP operator spt to Op PROTECT TGs including dispersed FE.
- (c) **ACC** is to:
- i. Maintain extant domestic and regional response capabilities.
 - ii. On order assign FE ISO of Op PROTECT TGs.
 - iii. Direct each Base to stand up 1 x LERG WEF 252359Mar20 to support appropriate TG.
 - iv. BPT redeploy FE assigned to training to TGs ISO Op PROTECT tasks.
- (d) **SOCC** is to:
- i. Maintain extant domestic response capabilities.
 - ii. BPT complement and supplement TGs if required.
 - iii. BPT redeploy FE assigned to training to TGs ISO Op PROTECT tasks.
- (e) **HQDJATF: As NZDF C2 Reserve;**
- i. BPT provide C2 for domestic and offshore emergency response.
 - ii. BPT provide staff officers to AoG planning efforts.
 - iii. BPT provide limited surge capacity for TG HQs.
- (f) **COS** is to:
- i. Ensure continuity of HQ JFNZ staffing and implementation of HQ JFNZ Operational Staffing 'Reduce to Reinforce', for a minimum of four weeks.
 - ii. Identify HQ JFNZ personnel posted unaccompanied to the Wellington region who can supplement their home location Op PROTECT TG HQ.
 - iii. Identify RLS restrictions that will effect HQ JFNZ staffing levels (e.g. cancellation of public tpt).
 - iv. Facilitate AoG access to HQ JFNZ Op PROTECT COP.
 - v. BPT provide DPA support as required.
- (g) **IG**
- i. Provide NZDF Health and Safety advice to Op PROTECT TG.
 - ii. Monitor and report effects of OP PROTECT commitments upon Operational Readiness.

- (h) **J09.**
- i. Provide legal advice to TG Commanders.
 - ii. Draft RoC for domestically deployed TG personnel.
- (i) **J1.**
- i. Manage status of FE assigned to Op PROTECT TGs.
 - ii. Coordinate FE rotation plan as required.
 - iii. Assist TG S1 staff with establishing a personnel tracking system.
- (j) **J1 Health.**
- i. Coordinate health support plan for HQ JFNZ.
 - ii. Coordinate health support plan for Op PROTECT TGs.
 - iii. Track COVID-19 cases amongst OE 5.
 - iv. Identify CI VIII and PPE requirements and in conjunction with DEMO pre-position CL VIII and PPE ISO Op PROTECT TG.
 - v. Identify a prioritised scale of entitlement of PPE for all Op PROTECT FE IOT conserve limited stocks.
 - vi. Provide all Op PROTECT TGs with adequate training on the use of PPE and CL VIII stores.
- (k) **J2.**
- i. Coordinate support to regional and TG J2 staff.
 - ii. In conjunction with J1 Health provide health threat assessment support to HQ JFNZ and TG.
- (l) **J3.**
- i. Lead Op PROTECT deliberate planning.
 - ii. Establish Op PROTECT C2 node within HQ JFNZ.
 - iii. Coordinate and prioritise requests for support from AoG.
 - iv. Coordinate the assignment of FE to TG.
 - v. Establish and disseminate process for assigning task to Op PROTECT TGs.
 - vi. Provide permissions/authorities framework for conduct of national, regional and local government requests for support. This framework is to include the prioritisation of all requests for support.
- (m) **J4.**
- i. Maintain RLS to OE 5.
 - ii. Coordinate immediate reconstitution of Mission Critical Equipment ISO OE 5.

- iii. Advise and assist TG S4 regarding the provision of supplies, equipment and PPE.
 - iv. Coordinate logistics support for Op PROTECT.
 - v. Maintain overwatch of supply chains IOT provide assurance, reporting any disruption or failures immediately.
 - vi. In conjunction with DEMO, identify alternate sources of supply and critical elements not manufactured in NZ ISO AoG logistics resolution.
- (n) **J5.**
- i. Undertake Op PROTECT Review from 01 May 20.
 - ii. Commence detailed planning for Op PROTECT Phase II.
 - iii. On order provide supplementary staff support to J3.
- (o) **J6.**
- i. Establish an Op PROTECT communications and IM plan.
 - ii. Lead and develop COP ISO Op PROTECT TGs.
 - iii. Co-ordinate with CIS Branch, DISOC regarding HQJFNZ requirements for the utilisation of remote working services, including RAS.
 - iv. On order provide supplementary staff support to J3.
- (p) **J7.**
- i. On order provide supplementary staff support to J3.
- (q) **J8.**
- i. On order provide supplementary staff support to J3.
 - ii. Capture lessons learnt IOT inform J5-led Op review.
- (r) **J9.**
- i. Provide cost capture direction for Op PROTECT at both HQ JFNZ and TG level.
 - ii. Provide financial advice to HQ JFNZ planning staff.
- (s) **All Op PROTECT TGs.**
- i. Conduct PDT.
 - ii. Identify equipment and staff shortfalls for likely assessed tasks to support Op PROTECT. This information is to be provided to HQ JFNZ NLT 24 1500 MAR 20.
 - iii. In conjunction with J6 Br, HQ JFNZ estb COP for the tracking of Op PROTECT FE.

- iv. Provide ORBAT to COVID-19 WG including contact details of key staff positions and staffing NLT 26 1500 MAR 20.
- v. Estb liaison with regional CDEM HQ, regional and local councils and District Health Boards (DHB) within AO.
- vi. Generate Risk Assessment Matrix ISO Op PROTECT Tasks. RAMS are to be provided to HQ JFNZ IG.
- vii. BPT support the following tasks (Note that these tasks are yet to be officially requested):
- viii. **Security.**
 - (i) Support NZPOL (e.g. self-isolation checks).
 - (ii) Support NZPOL to maintain general law & order.
 - (iii) Provide security of critical infrastructure and essential services.
 - (iv) Provide essential security services (e.g. prisons, border control).
 - (v) Support NZPOL enforcement of travel/movement restrictions.
- ix. **Logistics.**
 - (i) Reinforce National Distribution Centres with distribution support (e.g. packers, forklift operators, MRP controller, distribution and logistics advice).
 - (ii) Provide storage, security and distribution of national stockpiles of key equipment and/or stores.
 - (iii) Provide VIP tpt (air and land).
 - (iv) Provide Mortuary Affairs support.
- x. **Health.**
 - (i) Support MoH to establish and manage isolation centres.
 - (ii) Provide assistance to regional health community clinics (e.g. screening).
 - (iii) Provide suitably qualified medical staff to MoH.
 - (iv) Conduct patient transfer (road/air) between health providers.
- xi. **Other.**
 - (i) Support AoG with Intelligence spt.
 - (ii) Provide LOs to AoG (NHCC, NCMC)
 - (iii) Conduct NEO of NZ nationals and AFN.

- (iv) Tpt stores, pers and equipment to PIC and other regional countries.
- xii. Include the following gender considerations when conducting planning;
 - (i) All NZDF planning should include a gender perspective.
 - (ii) KLE include questions and responses with a gendered perspective.
 - (iii) Any NZDF physical response teams must be mixed gender where possible.
 - (iv) Pre-deployment briefings for front line personnel must highlight vulnerable populations and include gender perspectives.
 - (v) Logistics/health support planning must acknowledge vulnerable populations and difficulties with access and plan access/triage that takes this into account
- d. **Key Timings.**
 - (1) NB 20 1500 MAR 20: TG change of C2 WEF receipt of Wng O 069/20.
 - (2) NLT 25 1500 MAR 20: TG demand signal for staffing and capability supplementation.
 - (3) NLT 25 1500 MAR 20: TG HQ report C2 "up live".
 - (4) From 25 1500 MAR 20: TG NORTH, CENTRAL and SOUTH HQ ready to receive tasking and assigned FE.
 - (5) 25 2359 MAR 20: GoNZ implementation of COVID-19 alert level 4.
- e. **Key Locations.** N/C.
- f. **Restrictions/limitations.** TBC.
- 4. **Administration and Logistics.**
 - a. **Concept of Support.** All TG are to have seven days operating stocks and seven days reserve. DEMO are to maintain contingency reserve stock of 21 days. TG FE will be provided fresh rations and quarters when operating out of NZDF Camps/bases. ORPs will be issued for expeditionary support to tasks outside of main centres. CI III provided from garrison stocks and by BP fuel card. Detailed Concept of Support issued in Annex G.
 - b. **Movement.** IAW Annex G.
 - c. **Accn.** IAW Annex G.
 - c. **Medical Support.** IAW Annex H.
 - d. **Personnel Administration.**
 - (1) **Conditions of Service.** Non-operational conditions of service, IAW DFO 3, will be applied.

- (2) **Pay and Allowances.** Pay and allowances will be actioned as normal.
- (3) **Leave.** As per Ref B.
- e. **Legal.** IAW Annex E.
- f. **Finance.** All expenditure for COVID-19 related activity is to be funded from current baselines. The SPC Code SPC 910921 is to be used for all expenditure incurred which is directly related to the COVID-19 response.
5. **Command and Signals.**
- a. **NZDF Command and Control.**
- (1) **Full Command (FC).** CDF retains FC of all NZDF personnel.
 - (2) **Operational Command (OPCOM).** COMJFNZ assumes OPCOM of FE assigned to Op PROTECT.
 - (3) **Operational Control (OPCON).** COMJFNZ delegates OPCON of assigned FE to TG commanders.
 - (4) Air assets (platforms) tasked by the HQ JFNZ JAOC are to remain under existing command relationships.
 - (5) Maritime assets (platforms) tasked by the HQ JFNZ J35M are to remain under existing command relationships.
- b. **Commanders Reporting Requirements.**
- (1) **Commanders Critical Information Requirements (CCIR).** The following CCIR are to be reported on occurrence to the Op PROTECT MDO and HQ JFNZ Joint Watch Centre:
 - (a) Serious injury, any confirmed or suspected case of COVID-19 or any other illness or death of a person where NZDF is involved (to include NOTICAS as applicable);
 - (b) Any disciplinary matter involving NZDF personnel;
 - (c) Any incident, accident, event or activity likely to generate public or high political interest;
 - (d) Any task that will involve the processing and/or transport of deceased persons.
 - (2) **Friendly Force Information Requirements (FFIR)**
 - (a) Capacity and capabilities of isolation / treatment facilities.
 - (b) Capacity of quarantine facilities.
 - (c) Health status of personnel.
 - (d) Changes to availability of local health arrangements.
 - (e) Impact of COVID-19 on C2.
 - (3) **Priority Information Requirements (PIR)**
 - (a) Refer to Annex C.

c. **Reporting.**

- (1) TG are to submit a 12 and 24 hour SITREP to Joint Watch Centre NLT 0700h and 1400h each day.
- (2) SITREP are to focus on activities conducted in the preceding period and planned activities for the following 24 hours.
- (3) SITREP is to include PERSTAT incl health status.
- (4) PAR are to be submitted by each TG on EARLLS NLT 01 May 20.

a. **Information Management (IM).** Where possible, all NZDF activity associated with the support to the AoG response to COVID-19 is to be conducted at the RESTRICTED classification level. This will facilitate the ability to share OP PROTECT information with relevant external agencies. All information relating to the planning and execution of OP PROTECT for HQ JFNZ, supporting and deployed force elements is to be managed on the OP PROTECT Military Operations DDMS site s. 9(2)(k) [REDACTED]. This site is managed by the HQ JFNZ Information Management team, s. 9(2)(k) [REDACTED]. Refer to Annex Q for further instructions.

d. **Communications.** All communication relating to the HQ JFNZ COVID-19 response, including enquiries, CCIRs, reports and messages are to be directed in the first instance to both the Watch Centre and HQ JFNZ COVID-19 address groups.

e. **Points of Contact.**

(1) HQ JFNZ COVID-19.

s. 9(2)(k) [REDACTED]

(2) HQ JFNZ Joint Watch Centre (JWC) - 24 hrs.

s. 9(2)(k) [REDACTED]

(3) TG NORTH

s. 9(2)(k) [REDACTED]

(4) TG CENTRAL

s. 9(2)(k) [REDACTED]

(5) TG SOUTH

s. 9(2)(k) [REDACTED]

6. **Acknowledgement Instructions.** Action addressees are to acknowledge receipt of this OPOD NLT 25 1500 MAR 20 by DIXS email to the HQ JFNZ JWC at

s. 9(2)(k)

s. 9(2)(a) & 9(2)(k)

Annexes:

- A. TASKORG
- B. Readiness States (TBIL)
- C. Intelligence Support
- D. CIS Concept
- E. Legal
- F. Public Affairs (TBIL)
- G. Logistics
- H. Health Service Support
- I. Finance (Not Issued)
- J. Pers Admin (Not Issued)
- K. Deployment Preparations and Training (Not Issued)
- L. Reporting Requirements (TBIL)
- M. Points of Contact (Not Issued)
- N. Movement Plan (Not Issued)
- O. Visit Policy (Not Issued)
- P. Risk Management (TBIL)
- Q. Information Management
- R. Common Operating Picture Instruction (TBIL)

Distribution

HQNZDF - XO OCDF
 HQNZDF - SCE Br
 HQNZDF - NAVY
 HQNZDF - ARMY
 HQNZDF - AIR
 HQNZDF - CDI
 HQNZDF - COMLOG
 HMNZS PHL
 CFOR
 1(NZ) BDE
 HQ TRADOC (NZ)
 JSG
 HQ 1NZSAS (REGT)
 RNZAF AK
 RNZAF OH

RNZAF WB

HQ JFNZ Internal:

COMJFNZ

COS

MCC

LCC

ACC

SOCC

XO

J03 – J9

JWC

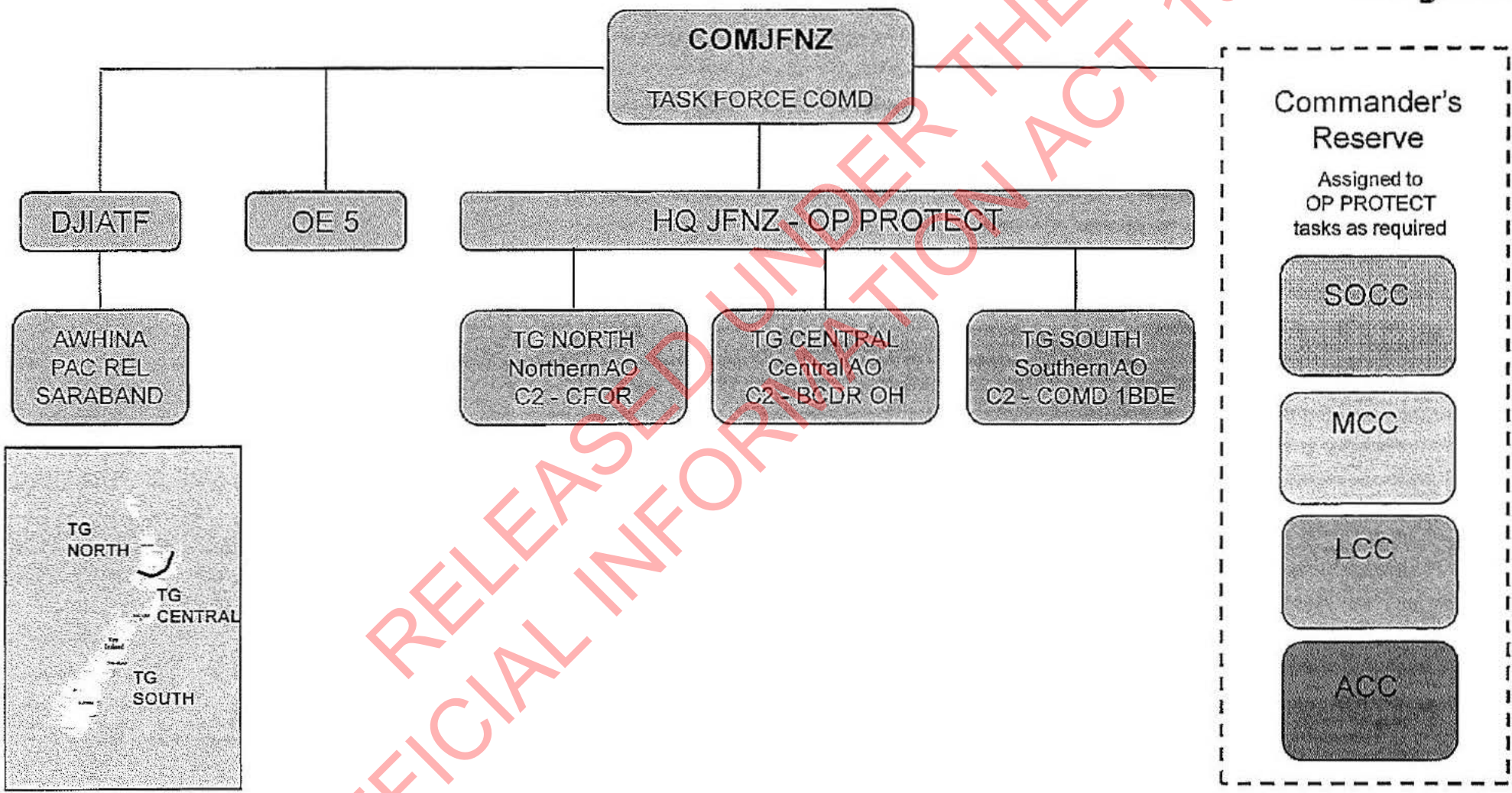
DPSC

Deployed Missions – All SNOs

RELEASED UNDER THE
OFFICIAL INFORMATION ACT 1982

OP PROTECT TASK ORG

ANNEX A TO
HQ JFNZ OPORD 068/20
DATED 25 MAR 20



RELEASED UNDER THE OFFICIAL INFORMATION ACT 1982

INTELLIGENCE SUPPORT PLAN – OP PROTECT

SITUATION

Background

1. (U) The COVID-19 pandemic has created national health crises in a growing number of countries to date, and will see additional countries challenged during the first pandemic wave. New Zealand will also be challenged by the national health system impacts and community wide sacrifices required to suppress the spread of the virus. Even under a moderate epidemic wave, the NZDF will likely be requested to provide significant aid to civil powers and assist our South Pacific neighbours. We will be called to do this while maintaining deployed operations challenged by direct and indirect COVID-19 impacts, and while maintaining existing contingency response options for the Government of New Zealand.

Aim

2. (R) The overarching aims of this ISP are to describe the intelligence architecture supporting the HQJFNZ response to AoG under OP PROTECT, and to identify responsibilities for operational and tactical intelligence assets that are assigned to support the operation. It acknowledges a widespread outbreak is plausible given the challenges COVID-19 poses to the AoG response, and the significant NZDF organisational and personnel challenges which will impact Op PROTECT

MISSION

3. (R) HQJFNZ is to protect the force from COVID-19 maintain designated operational outputs, and contribute to NZDF efforts to minimise the impact of COVID-19 in order to contribute to AoG effort to protect the well-being of the NZ population, and maintain our contribution to regional and global partners.

EXECUTION

Area of Intelligence Interest

4. (U) The Area of Intelligence Interest has three geographic focus areas:

- a. New Zealand and Realm Territories;
- b. South Pacific;
- c. Rest of World.

5. (R) It is anticipated the weight of effort will balance towards New Zealand and the South Pacific. For New Zealand, that geographic focus will be down to a

domestic regional level of detail to understand regional pressures which may lead to requests for NZDF support.

Intelligence Support Concept

6. (U) Key decision makers directly supported will be Commander Joint Forces New Zealand (CJTF), Component Commanders, Task Group Commanders, and Senior National Officers of deployed missions (existing and contingency). Less directly, it is anticipated some OP PROTECT intelligence efforts may aid AoG decision makers.

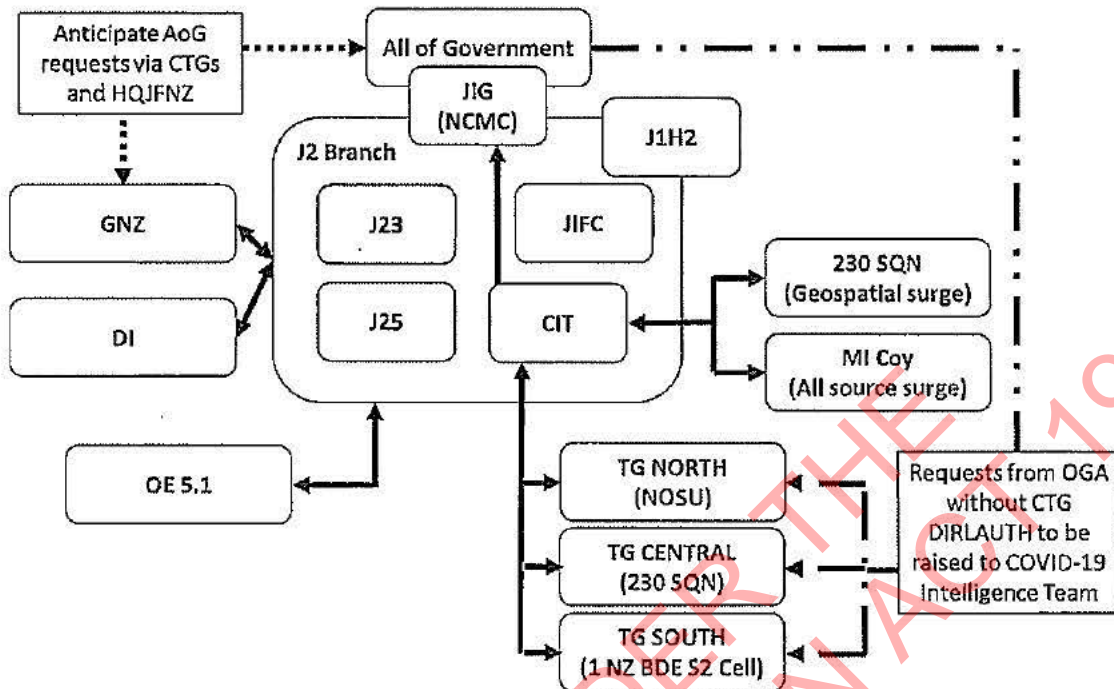
7. (R) The intelligence support is focused on three levels: CJTF, Component Commanders, and CTGs. PIRs will be refreshed and refined as the situation evolves. HQJFNZ and CTGs will quickly discard questions derived from a personal interest level or from other commanders who are not decision makers for OP PROTECT. This will be an ongoing challenge given how directly every member of the NZDF will be impacted by COVID-19. Critical prioritisation of intelligence requirements will be applied by HQJFNZ.

8. (R) To avoid decision paralysis due to the daily 'infodemic' flow and clear availability and severity biases in COVID-19 case reporting, assessments will be framed in terms of the weeks and months ahead, rather than days and hours. There will be uncertainties we will be unable to reduce; an indicators focus will be used to provide decision makers early warnings and a clear separation will be required between probability and confidence statements.

Intelligence Architecture

9. (U) The HQJFNZ COVID-19 Intelligence Team (CIT) within J2 Br is the key coordinator for the operational and tactical requirements from all NZDF intelligence elements supporting OP PROTECT.

10. (U) Task Group intelligence staff are not responsible for collocated elements not assigned to OP PROTECT, and are to redirect RFIs through single service channels.



Intelligence Tasks

11. (U) Intelligence tasks will fit into three areas aligned with three lines of operation:

- a. **Protect the Force: Health Intelligence.** The operational health intelligence for OP PROTECT is the responsibility of J1H2. J1H2 will address factors relating to disease characteristics and the risks posed to individuals. J1H2 will be supported by the CIT and the wider intelligence enterprise.
- b. **Maintain the Fight: Situational awareness of COVID-19 induced friction.** These tasks will focus on providing decision makers with awareness of the impacts of COVID-19 on NZDF deployments and the ability to carry out NATCON/CONPLAN responsibilities.
- c. **Respond to AOG: Indicators of situation developments.** A key focus of the intelligence effort will be to provide COMJ, CCs, and CTGs with warning of situation developments, to support decision points in anticipation of task changes at those situation milestones.

12. (R) These task areas will remain relevant through the OP PROTECT phases. A significant review of tasks and PIRs will be required if New Zealand's health system becomes overwhelmed at a national level.

Intelligence Responsibilities

13. (R) J2 Br is to:
 - a. Maintain existing support to current operations and planning for future operations.
 - b. Establish a COVID-19 Intelligence Team (CIT).
 - c. Roster personnel for Data Transfer Agent responsibilities.
14. (R) J23 is to:
 - a. Maintain critical support to current global operations.
 - b. Provide personnel to the CIT.
15. (R) J25 is to:
 - a. Maintain critical support to current regional operations.
 - b. Provide personnel to the CIT.
16. (R) JIFC is to:
 - a. Provide the CCIRM for the CIT.
 - b. Provide GEOINT support for the CIT.
 - c. Provide personnel to the CIT.
17. (R) J1H2 is to:
 - a. Determine HTA methodology.
 - b. Update HTA products.
 - c. BPT generate Health INTREPs.
 - d. Answer information requirements related to individual risks and provide technical health threat advice.
18. (R) The CIT is to:
 - a. Maintain CJTF PIRs for OP PROTECT.
 - b. Provide reporting to meet CJTF PIRs for OP PROTECT.
 - c. Liaise with the Joint Insights Group to understand AoG priorities.
 - d. BPT provide health intelligence production ISO J1H2.

- e. Provide HQJFNZ priorities for engagement in AoG intelligence cells in consultation with NZDI.
 - f. Manage OSINT collection for OP PROTECT, including approval processes.
19. (R) GNZ is requested to:
- a. BPT provide geospatial intelligence production to address AoG requirements received through CTGs or HQJFNZ.
 - b. BPT provide surge geospatial intelligence personnel from GNZ South to HQJFNZ.
 - c. BPT provide surge geospatial production from GNZ South.
 - d. BPT facilitate acquisition of commercial satellite imagery to meet HQJFNZ requirements.
 - e. BPT Conduct Phase 1 imagery analysis on requested satellite imagery collection.
20. (R) NZDI is requested to:
- a. Provide updated guidance on HQNZDF priorities for COVID-19.
 - b. Maintain communication with J1H2 regarding SMTA production.
 - c. Coordinate with the CIT to determine division of support and liaison responsibilities.
21. (R) All factual or operational intelligence elements are to:
- a. Provide OP PROTECT CTG PIRs to the CIT.
 - b. Establish OP PROTECT Intelligence POCs.
22. (R) NOSU is to:
- a. Establish an intelligence cell ISO CTG NORTH HQ.
23. (R) HQ 1 NZ BDE S2 Cell is to:
- a. Establish an intelligence cell ISO CTG SOUTH HQ.
24. (R) 1 MI Coy is to:
- a. BPT provide intelligence staff to NOSU ISO CTG NORTH HQ.
 - b. BPT provide intelligence staff to 230 SQN ISO CTG CENTRAL HQ.

- c. BPT provide intelligence staff to 1 NZ BDE S2 Cell ISO CTG SOUTH HQ.
 - d. BPT provide intelligence staff to the CIT.
 - e. BPT provide analytical effort ISO AoG requirements, at CIT direction.
25. (R) 230 SQN is to:
- a. Establish an intelligence cell ISO CTG CENTRAL HQ.
 - b. BPT provide intelligence staff to NOSU ISO CTG NORTH HQ.
 - c. BPT provide intelligence staff for liaison duties to AoG intelligence cells in Auckland, at CIT direction.
 - d. BPT provide surge geospatial intelligence production for HQJFNZ OP PROTECT priorities.
26. (R) SMIS is to:
- a. BPT provide intelligence staff to 230 SQN ISO CTG CENTRAL HQ.
27. (R) TG6 S2 Cell:
- a. No specific tasks at this time.
28. (3) 3 SIGS SQN:
- a. No specific tasks at this time.

Requirements and Collection Management

29. (R) The CIT will maintain and communicate CJTF PIRs for OP PROTECT. These are the current PIRs:

- PIR 1. Where are COVID-19 outbreaks?
- PIR 2. Where are national health systems struggling to effectively respond?
- PIR 3. Where are public security issues directly related to COVID-19 occurring?
- PIR 4. Which locations lack detection or intensive care capabilities?
- PIR 5. Where are outbreaks affecting partnered forces?
- PIR 6. Where are national health systems not providing public information?
- PIR 7. Which countries will NZDF personnel be restricted from travelling through?

PIR 8. Where and when will AoG or critical services absences become unmanageable?

PIR 9. What locations will run out of crucial supplies?

PIR 10. What will a transition to normalcy (post-pandemic) look like?

30. (U) All RFIs are to be lodged to OP PROTECT DDMS Intelligence RFI tracker page on DIXS (TBC within s. 9(2)(k))

Intelligence Communications Architecture

31. (R) DIXS will be used for information management of intelligence requirements and production. All emails (including UNCLASSIFIED) to OGAs are to use SEEMAIL.

32. (U) All emails to HQJFNZ relating to intelligence support for OP PROTECT are to be sent to the CIT email address. s. 9(2)(k)

Intelligence Production and Dissemination

33. (U) To achieve operational objectives, intelligence production designed to inform the AoG response must be UNCLASSIFIED where possible. Where not possible, paragraph classification markers must be used to separate UNCLASSIFIED and RESTRICTED information.

34. (R) Draft intelligence production is to be stored in the In-Confidence Intelligence Working Plans library s. 9(2)(k) on the OP PROTECT DDMS site.

35. (R) NZDF planning is estimative and uses assumptions OGA may not be using. This could be interpreted incorrectly as fact, creating friction within AoG planning processes. Careful consideration should be made prior to releasing information. Consult the CIT if there are any doubts. CTG J2s are the release authority for providing reporting to OGAs their CTG has DIRLAUTH with.

36. (R) Intelligence production intended for NZDF use only is therefore to be marked ORCON. All products released are to be published to the OP PROTECT Intelligence Reporting library s. 9(2)(k)

INTELLIGENCE COMMAND AND CONTROL

37. (R) J2 is the overarching intelligence authority for all NZDF intelligence activities related to OP PROTECT.

38. (R) The OIC CIT exercises TECHCON of OP PROTECT TG intelligence efforts on behalf of J2.

39. (R) DIRLAUTH is approved between the CIT and the JIG.

40. (R) The OIC CIT is s. 9(2)(a) who is also the POC for this annex. Contact a. s. 9(2)(k)

COMMUNICATIONS AND INFORMATION SYSTEMS (CIS INSTRUCTION): OP PROTECT (COVID-19)

References:

- A. DFO 51, Vol 5
- B. WNGO 069/20: OP PROTECT
- C. NZDDP 6.0 CIS, Chap 3

1. **Situation.** OP PROTECT is an NZDF operation in support of AOG action to deal with the COVID-19 global pandemic in the New Zealand AO. This Annex provides the outline CIS concept, information exchange requirements and initial tasks.

2. **Execution.**

- a. **Purpose.** To support TGs CIS requirements ISO AOG to maintain C2 for all FEs for the duration of OP PROTECT.
- b. **Method.** CIS units will initially support regional TGs and BPT to deploy with internal communications, national RESTRICTED reporting back to HQ JFNZ, and to DISOC for NZDF specific CIS support.
- c. **Endstate.** Deployed CIS units will have successfully supported their deployed manoeuvre units, returned to camps and bases, conducted post operation administration including EARLLS reporting, and be postured for future taskings.
- d. **CIS Concept of Operations.**
 - (1) **HQJFNZ.** HQ JFNZ will use standard fixed CIS during OP PROTECT to maintain C2 of NZDF FEs.
 - (a) **Primary. (NZDF Reporting)** RESTRICTED Data.
 - (b) **Alternate.** RESTRICTED Voice.
 - (c) **Contingency.** UNCLASSIFIED Voice and DATA (Cellular, PSTN, Email).
 - (d) **Emergency.** SECRET Data and Voice.
 - (2) **TG NORTH.**
 - (a) **Primary.** RESTRICTED Data.
 - (b) **Alternate.** RESTRICTED Voice.
 - (c) **Contingency.** UNCLASSIFIED Voice and DATA (Cellular, PSTN, Email).

- (d) **Emergency.** SECRET Data and Voice.
 - (3) **TG CENTRAL.**
 - (a) **Primary.** RESTRICTED Data.
 - (b) **Alternate.** RESTRICTED Voice.
 - (c) **Contingency.** UNCLASSIFIED Voice and DATA (Cellular, PSTN, Email).
 - (d) **Emergency.** SECRET Data and Voice.
 - (4) **TG SOUTH.**
 - (a) **Primary.** RESTRICTED Data.
 - (b) **Alternate.** RESTRICTED Voice.
 - (c) **Contingency.** UNCLASSIFIED Voice and DATA (Cellular, PSTN, Email).
 - (d) **Emergency.** SECRET Data and Voice.
 - (5) **Outline Communications Diagram.** An Outline Communications Diagram detailing the interconnections between nodes is at Appendix 1.
 - (6) **Services to Staff Matrix.** A Services to Staff Matrix detailing the services at each node will be promulgated when known.
- e. **Tasks.**
- (1) **HQ JFNZ J6 Br** is to:
 - (a) Maintain planning lead; provide oversight and advice on requirements.
 - (b) Activate and assign additional CIS FEs where required.
 - (c) Collate spectrum requirements.
 - (d) Coordinate and direct crypto requirements.
 - (2) **TGs** are to liaise with J6 Br for any CIS requirements additional to organic capabilities.
 - (3) **CIS BR** is requested to:
 - (a) Support the establishment of a land compatible RESTRICTED COP solution, which integrates with the wider NZDF Restricted COP.

- (b) Support the establishment of a land compatible UNCLASSIFIED COP solution, to be web accessible for interoperability with the AoG response to Covid-19.
 - (c) Co-ordinate with J6 Branch regarding HQJFNZ requirements for technical solutions to Op PROTECT CIS problems, and the utilisation of remote working services, including RAS.
- (2) **1CSR** is requested to:
- (a) Support TGs with initial CIS requirements, including training for TG NORTH and TG CENTRAL on SITAWARE.
 - (b) BPT deploy tactical CIS elements ISO TG FEs.
 - (c) BPT deploy tactical CIS elements ISO DJIATF in the event of CONPLAN activation.
 - (d) BPT augment CIS branch with personnel for garrison CIS requirements.
 - (e) Provide J6 Br with satellite and / or spectrum requirements.
- (3) **CISF, 230 Sqn** is requested to:
- (a) Support TGs with initial CIS requirements.
 - (b) BPT deploy tactical CIS elements ISO TG FEs.
 - (c) BPT deploy tactical CIS elements ISO DJIATF in the event of CONPLAN activation.
 - (d) BPT augment CIS branch with personnel for garrison CIS requirements.
 - (e) Provide J6 Br with satellite and / or spectrum requirements.
- (4) **DEFENCE COMMS FACILITY DEVONPORT** is requested to:
- (a) Support TGs with initial CIS requirements.
 - (b) BPT augment CIS branch with personnel for garrison CIS requirements.
- (5) **SINGLE SERVICE CAUs** are to:
- (a) BPT issue users with common keymat as required.

3. Administration and Logistics.

- a. **Information Technology Service Management.** Deployed CIS incident management and request fulfilment is the responsibility of the DISOC. All

deployed NZDF CIS outages or requests are to be referred to the HQ JFNZ DISOC Operations Desk in the first instance:

(1) s. 9(2)(k)

b. **COMSEC.**

(1) **COMSEC Material.** All COMSEC material is to be accounted for and secured IAW Ref A.

(2) **Movement of CCI.** Any movement of CCI is to be arranged by individual units.

(3) **Keymat.** For the duration of OP PROTECT the following keymat is to be issued to support secure communications:

s. 6(a), 9(2)(k)

(4) **SARs.** Units are to request permission to deploy WGS before submitting SARs. All Satellite Access Requests (SARs) are to be made IAW the SATNOC SOPs. All SARs are to be made by the unit requiring access and J6 Br is to be included as an info addressee.

c. **Air Tasking Order (ATO).** All Operation ATOs will be produced and disseminated via normal means.

d. **Multi-Agency Interoperability.** Multi-Agency Interoperability is intended to be facilitated through access to UNCLASSIFIED COP and the use of UNCLASSIFIED or RESTRICTED level communications (email and voice).

e. **Telephone Directories.** Tactical CIS units deploying with DTeIN are to generate and maintain a telephone directory. This directory and any subsequent amendments are to be forwarded to HQ JFNZ J6 Br collective email group, s. 9(2)(k)

4. **Command and Signals.**

a. **Technical Control.** The NZDF Strategic J6 retains Technical Control of all deployed CIS, exercised through the CIS Branch and HQJFNZ J6 IAW Ref C.

b. **Communications Management Group (CMG).**

(1) The CMG will be headed by J6 or his delegate.

(2) TG CIS planners (S6) will:

- (a) Report to HQ JFNZ J6 Br with any CIS requirements above organic capabilities.
- (b) Provide daily SITREPS to the CMG lead.

c. **Reporting.**

- (1) **COMSTATs.** NZDF deployed FEs are to submit COMSTATs as outlined below:
 - (a) On initial establishment.
 - (b) On occurrence, prior to a planned outage.
 - (c) On occurrence, immediately after an unplanned outage.
 - (d) A COMSTAT template is detailed at appendix 2.
 - (e) COMSTATs are to be emailed to J6

d. **J6 Point of Contact.** The J6 contact details are:

- (1) s. 9(2)(k) [Redacted]
- (2) [Redacted]
- (3) [Redacted]

e. **TG NORTH:** The TG NORTH S6 POC is:

- (1) s. 9(2)(a) [Redacted]
 - (a) s. 9(2)(k) [Redacted]
 - (b) [Redacted]
 - (c) [Redacted]

f. **TG CENTRAL:** The TG CENTRAL S6 POC is:

- (1) s. 9(2)(a) [Redacted]
 - (a) s. 9(2)(k) [Redacted]
 - (b) [Redacted]
 - (c) [Redacted]

g. **TG SOUTH:** The TG SOUTH S6 POC is:

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(1) s. 9(2)(a) [Redacted]

- (a) s. 9(2)(k) [Redacted]
- (b) [Redacted]
- (c) [Redacted]

h. **230 Sqn Point of Contact** The 230 Sqn POC is:

(1) s. 9(2)(a) [Redacted]

- (a) s. 9(2)(k) [Redacted]
- (b) [Redacted]
- (c) [Redacted]

i. **1CSR Point of Contact:** The 1CSR POC is:

(1) s. 9(2)(a) & 9(2)(k) [Redacted]

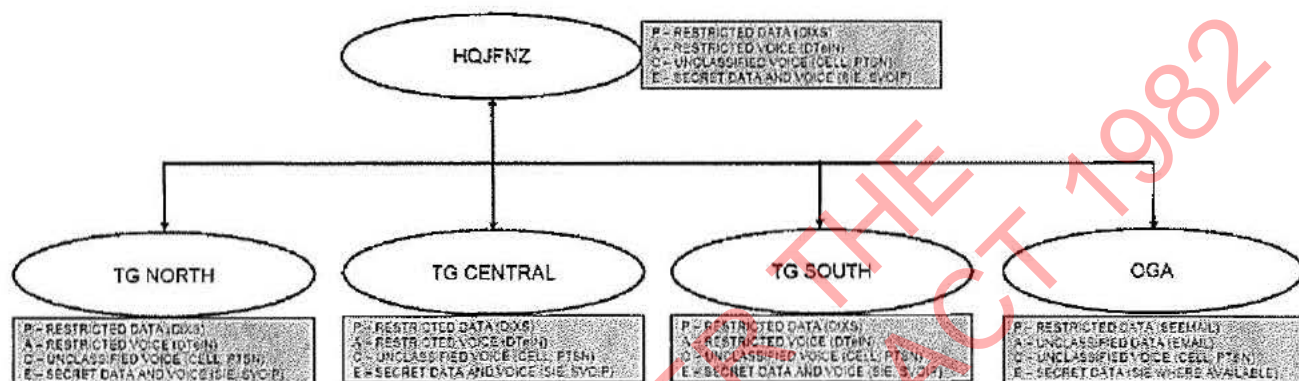
Appendices:

1. Outline Communications Diagram
2. COMSTAT Template

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APPENDIX 1 TO
ANNEX D TO
HQ JFNZ OPOD 628/20
DATED 24 MAR 20

OUTLINE COMMUNICATIONS DIAGRAM



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COMSTAT TEMPLATE

1. Situation.

- a. **Current Ops.** This should include an over view of the issues at each node, mainly in relation to current tasking or deployments.
- b. **Future Ops.** This should only be an overview of any future issues and include the progress of plans and tasks.
- c. **XXX Node Brief.** This brief should capture all of the key issues of each node and should not be limited to communications issues, i.e. power and other logistics issues can be included if there is a likelihood of them impacting on the communications plan. This brief should also capture the current status PACE plan for that node; the status will use a traffic light system to indicate if the communications channel functioning correctly. Table one below is an **example** of the status and table two is a description of the status:

Ser	Comms Channel	Status	Remarks
1.	Primary (SIE-D)		The WGS terminal has failed.
2.	Alternate (RAS DIXS)		The RAS Laptop has an error on start-up but is still able to access RAS DIXS.
3.	Contingency (NZDF iPhone)		
4.	Emergency (Iridium)		

Table 1: Node XXX's Status

Ser	Status	Description
1.		The communications channel is functioning correctly and available for use, and the CES is complete.
2.		The communications channel is functioning but there is an issue, or the CES is incomplete.
3.		The communications channel is out; there is an issue that is preventing the communications channel from functioning.

Table 2: Status Description

- d. **Administration.** This section should capture all of the CIS related administration issues for each node.

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OP PROTECT LEGAL ISSUES

1. This annex outlines the legal issues in relation to OP PROTECT.

Domestic Legal Basis for the Deployment of New Zealand Forces

2. Section 9(1) of the Defence Act 1990 permits the use of the Armed Forces to perform any public service or to provide assistance to the civil power in time of emergency.
3. CDF has directed the NZDF to provide support to the AoG response to COVID-19 in order to minimise the impact of the virus and maintain the well-being of the NZ population.¹

NZDF Support to Other Agencies

4. NZDF may provide a broad range of support to other government agencies that does not involve the exercise of an enforcement power or use of force.
5. The responsibility for all law enforcement matters, including enforcement of COVID-19 restrictions, is that of the NZ Police and other enforcement agencies. Members of the NZDF may provide direct assistance to members of the NZ Police if called upon.²

Special Powers

6. There are various powers under the Health Act 1956 and Civil Defence Emergency Management Act 2002 which may become available.
7. Further legal guidance will be issued as required and as NZDF tasks in support of other agencies are authorised.

Discipline

8. NZDF personnel deployed as part of OP PROTECT remain at all times subject to the Armed Forces Discipline Act 1971 (the AFDA). Home unit discipline arrangements remain extant.
9. Personnel serving on OP PROTECT are not on active service for the purposes of the Defence Act 1990 or the AFDA.

¹ CDF Operational Directive 06/2020

² Policing Act 2008, s 51. Enforcement assistance must be given directly, police powers cannot be exercised autonomously or in isolation from a constable.

Health and Safety

10. The Health and Safety at Work Act 2015 applies.
11. DFO 10 (Safety) applies to all members of the NZDF at all times while undertaking any activity with the NZDF. NZDF personnel serving on OP PROTECT, while on duty or at work, are to:
 - a. Take reasonable care for his or her own safety;
 - b. Take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons (including NZDF visitors, other government department workers and government officials of other states); and
 - c. Comply with the instructions given by COMJFNZ to allow his compliance with the Health and Safety at Work Act 2015.

Legal Support

12. J09 Branch, HQ JFNZ, is the POC for legal support for OP PROTECT. Where appropriate, the Joint Watch Centre is to be carbon copied on all correspondence with J09 branch. Legal contact can be via the following means:

- a. s. 9(2)(k)
- b.
- c.

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LOGISTIC SUPPORT

References:

- A. CONPLAN AWHINA LO Responsibilities
- B. NZDF Landworthiness Authority – Restrictions on the Use of MHOV PSM for Carriage of Personnel Off-Road dated 25 Sep 17
- C. HQJFNZ Joint Standard Operating Procedures

1. Situation.

- a. **General.** National and global supply chains have been disrupted by Covid-19, in some cases failed completely. Some countries (such as China, India and Taiwan) that were previously NZDF sources of supply have estb restrictions prohibiting the export of raw material, PPE and machinery required to combat the Covid-19 health threat. NZDF current stock of PPE is at a critical level and needs to be strictly managed IOT preserve critical items (such as N95 and P2 masks) for medical and protect the force requirements. NZDF has already seen the loss of several consignments of hand sanitiser when being moved by commercial providers.
- b. **Force Protection Measures.** HQJFNZ will continue to work with DEMO to find alternate sources of supply, as well as MBIE to identify capabilities within NZ to manufacture critical PPE components/raw material to insulate NZDF and subsequently NZ from off shore supply chain disruption or failure. PPE is only one part of the overall force protection solution, which also includes personal hygiene and environmental hygiene. J1H will provide further direction by FRAGO.
- c. **Multi-agency Response.** At no time is NZDF PPE to be distributed to other agencies without prior permission of J4 HQJFNZ given it is critical to protect the force and in short supply.
- d. **Domestic Support.** J4 HQJFNZ will continue link into J2 cell and MBIE IOT identify regional capacity issues IOT prevent TGs dominating/consuming essential services. J4 HQJFNZ will estb agreed transition points for logistics in each TG AO.
- e. **Regional and Global Support.** J4 HQJFNZ will continue to maintain logistic spt to OE 5, including the provision of PPE (recommended by J1H), over-watch of the supply chains, coordinate the extraction and reconstitution of equipment.

2. Execution.

a. Concept for Support.

- (1) **TG.** TGs are to deploy self-sufficient for up to 72 hours, with initial support reach back to parent camp/base. TGs where possible should deploy support elements to provide integral support when geographically isolated from close support logistic elm or if the regional situation is degraded to a point where TGs would detract from the civilian population being able to access/consume essential services.
- (2) **JSG.** JSG will continue to operate and be supported as normal. J4 Branch will continue to work with DEMO (in conjunction with J1H) to ensure the supply chain is responsive. A telconf will be conducted weekly for all organisations (J4, J1H, DEMO, JSG and DDH) to maintain situational awareness.

b. Phases.

- (1) **Prelim** (now until 25 Mar 20) Understand. Key support activity:

(a) J4 Branch.

- i. Estb logistics intelligence picture (class 1, 3 and 8 (incl PPE)) for NZDF and TG AO.
- ii. Identify PPE critical to medical and TGs outputs. J1H in conjunction with PMO will define PPE requirement for role/task and the release approvals/levels.
- iii. Identify expected OP PROTECT consumption rate (in conjunction with J1H).
- iv. Submit OPDEMs for TGs PPE IOF DEMO to preposition stock forward in TG AOs:
 - (i) AO NORTH: PPE to be delivered to DNB,
 - (ii) AO CENTRAL: PPE to be delivered to OHAKEA, and
 - (iii) AO SOUTH: PPE to be delivered to LMC and BMC.
- v. Estb agreed transition points for each TG AO.
- vi. Coordinate with DCS to identify and activate AoG contracts applicable to operation.
- vii. Contribute to AoG planning groups and work streams as directed.

(b) DEMO.

- i. Conduct PPE stock state and conduct supply chain assurance.
- ii. Liaise with J4 and J1H for all PPE demands outside of the regional TGs and JSG. DEMO in conjunction with J4 and J1H will prioritise all PPE demands.
- iii. Locate alternate sources of supply (specifically sources of supply within NZ).
- iv. Estb support contracts with NZDF commercial partners or agencies supporting AoG.

(c) TGs.

- i. Conduct reconnaissance to determine logistical considerations for likely AO and identify local regional spt capacity.
- ii. Conduct immediate reconstitution of mission essential equipment and materiel (TBC by TG S4). TG HQ to adjust Force Activity Designator (FAD) to priority one.
- iii. Report equipment and supply shortfalls to J4 HQJFNZ.
- iv. Confirm logistics spt requirements for response option. Coordinate with J4 Branch for commercial support contracts.
- v. Prepare TG for deployment (incl movement & freight).
- vi. Confirm any regional council regulations, such as resource cross-boundary restrictions, vehicle overweight permits, resource management restrictions.
- vii. Submit reports and returns IAW Appendix 1 to Annex G.

(2) Phase 1 (26 Mar to 10 May 20) Respond. Key support activity:**(a) J4 HQJFNZ.**

- i. Maintain to OE 5.
- ii. Maintain to OE 4.3.
- iii. Maintain overwatch of supply chain.
- iv. BPT spt AoG directed response requirements.

(b) **DEMO.**

- i. Maintain 21 DOS CRS stock of medical PPE.
- ii. Provide situational awareness of supply chain to J4, J1H, JSG and DDH.
- iii. Liaise with J4 and J1H for all PPE demands outside of the regional TGs and JSG. DEMO in conjunction with J4 and J1H will prioritise all PPE demands.
- iv. Report to J4, J1H when PPE stock is reaches critical (safety stock level).

(c) **TGs.**

- i. Confirm initial sustainment requirements are in place.
- ii. Maintain oversight of critical infrastructure and essential services within AO. Report all disruptions and failures to J4 HQJFNZ.

(3) **Phase 2 (10 May 20 to On Comd). Adjust. Key support activity:**(a) **J4 JFNZ.**

- i. Assist DEMO with prioritising, allocation and distribution of PPE when TG begin to consume reserve stocks.
- ii. Remainder of tasks no change to Phase 1.

(b) **DEMO.**

- i. Liaise with J4 and J1H for all PPE demands outside of the regional TGs and JSG. DEMO in conjunction with J4 and J1H will prioritise all PPE demands.

(c) **TGs.**

- i. Estb enduring logistic spt arrangements for TGs.
- ii. BPT prov logistical spt to AoG approved tasks.
- iii. Submit reports and returns IAW Appendix 1 to Annex G.

(4) **Sequel (On Comd). Normal / Steady State Operations. Key support activity:**

- (a) Transfer any logistic responsibilities to relevant agencies as the operation transitions to recovery.
- (b) Spt preparation and extraction of NZDF TGs plus any adtl elm NZDF has responsibility for spt.

- (c) Spt TGs RTU movement.
- (d) Close down logistic spt contracts.
- (e) Reconstitute all TGs. Order of priority TBC.

3. Materiel and Services.

a. Supply.

- (1) **Concept for Replenishment.** Replenishment will depend on the location, distance from base/camp and what local infrastructure is still functioning. TGs should plan to operate self-sufficient for the initial period up to 72 hours. Use of local resources are to be considered however demand on these by other agencies and the local population is expected to be high. Support arrangements are not to detract from the population from accessing essential services or supplies.
- (2) **Class 1.** FE should plan to operate self-sufficient for the first three days of a response. Potable water should be sourced or produced locally as soon as practical (noting drought in AO NORTH). ORP will be the default, however fresh rations for TG deployed may be viable if a significant logistic footprint is deployed, or once LoC are estb.
- (3) **Class 2.** Provided by parent camp or base.
- (4) **Class 3.** NZDF camps and bases will continue to be supplied by BP for all classes and grades of ground fuel and aviation fuel. Currently there is an over-supply and is unlikely to become an issue.
 - (a) **Diesel.** NZDF current holdings in each camp or base is >30 DOS based on normal rate of consumption.
 - (b) **ULP.** Waiouru is the only NZDF base to hold ULP stock. TG are to source from local suppliers, but must remain cognisant of the impact of the local populace.
 - (c) **Reporting.** TGs should plan to operate self-sufficient for the first three days of a response. SO2 Defence Fuels (JSCC) will provide the latest fuel intelligence for the affected area on request. Disruption of more than 24 hrs to class 3 supply chain is to be reported to the SO2 Defence Fuels and J4 HQJFNZ immediately.
- (5) **Class 4.** On demand through parent unit / commercial supplier through or on demand through NZDF supply chain via DHO / J4 Branch HQJFNZ.
- (6) **Class 5.** N/A.

- (7) **Class 6.** Self-sufficient for the first seven days. Options for replenish include local purchase, or on demand through the NZDF supply chain via DHO / J4 Branch HQJFNZ. Consider is to be given to the local populace if resorting to local purchase.
- (8) **Class 7.** Principal items are on demand through J4 Branch HQJFNZ.
- (9) **Class 8.** The national and global PPE supply chain has experiences a significant increase in demand as well as export restrictions that have impacted NZDF. Due to a limited supply of N95 and P2 face masks, these have been restricted for medical elements only IOT preserve critical stock for essential medical care. It is critical for TG Comd to ensure PPE is used in the correctly and IAW the J1H protocol (annex H) and IAW risk support matrix (annex P). TGs should plan to operate self-sufficient for the first three days of a response. Demand through NZDF supply chain via J4 Branch.
- (10) **Class 9.** Through parent unit or J4 Branch HQJFNZ.
- (11) **Class 10.** The lead government agency within the NCMC is responsible for the provision of all HADR stores for the NZDF response to OP PROTECT. NZDF is not to purchase relief supplies for the sole use of disaster response activities without prior approval from HQJFNZ.
- (12) **Demand Process.**
- (a) All demands for items required from other than parent unit, are to be requested by ROUDEM/PRIDEM/OPDEM. Demands are to be sent to J43 Mission Support Desk Officer:

i. s. 9(2)(k)

ii.

(13) **Stores and Equipment Management.**

- (a) Deployment on operations or in support of AoG does not negate the requirement to comply with NZ law, including NZDF and single service DFOs, prescribed technical publications, and equipment management and operating procedures. The TG Comd is responsible for ensuring that all personnel comply with these for the operation and management of single service capabilities, materiel and equipment.
- (b) The nature of a joint deployment will dictate which regulations are adhered too. In the event of there being a differing service regulations relating to common equipment all personnel will comply with NZ Army procedures during a land-centric mission.

- (c) **Scale of Equipment.** NZDF personnel are to deploy with their normally issued SOE. J4 Branch ICW J1H will be prepared to establish a specific SOE should the health threat increase or the operation is extended.

(14) **Loss, Damage, Cost Recovery, Write-Off and Disposal of NZDF Stores and Equipment.**

- (a) Any significant loss or damage of deployed materiel is to be reported to HQ JFNZ in accordance with SOPs. Stores and equipment requiring write-off or require cost recovery are to be referred to HQJFNZ J43 MS DO via email.
- (b) Copies of all Lost and Damage Reports, MD311 and AFNZ37 (Board of Survey) resulting from the emergency response are to be forwarded to HQJFNZ J43 MS DO via email.
- (c) All NZDF materiel is to be returned to parent unit locations as soon as it is no longer required in the affected area. Sale or gifting of any equipment or stores held on account is only to occur if approved by COMJFNZ and is to be in accordance with ref B. Approval for sale or gifting should not be anticipated.
- (d) Disposal of hazardous items is to be dealt with IAW local regulations. Disposal of infectious waste is to be IAW annex H.

b. **Transport and Movements.**

- (1) **Concept for Transport and Movements.** Transport will predominantly be using a mixture of NZDF assets, however rental vehicles will be considered depending on the scale and requirement. Where possible these will be sourced from outside the affected area using the NZDF or AoG contracts.
- (2) **Freight.** Commercial options should be used in the first instance (until proven otherwise). This will reduce the burden on NZDF assets and contribute to sustaining the NZ economy. Critical items such as PPE when packaged for freight are to be made so the contents are not easily identifiable. NZDF transport assets should BPT assist with critical freight movements (such as supporting a food/fuel distribution centres or the movement of attractive PPE items).
- (3) **Vehicle Incidents.** All vehicle incidents and accidents, including those in rental vehicles, are to be reported initially via SITREP, then utilising the Vehicle Incident and Crash Reporting System (VICRS) in accordance with DFO 36 Chap 11.

- (4) **Over Weight Permits.** Drivers of military vehicles within NZ are to comply with all NZTA regulations. MHOV have existing OWP permits for all State Highways within NZ, however permits for regional and local roads will need to be sought if vehicles are required to be operated overweight. If a state of emergency is declared OWP permit process should be followed where practical, with the compliance manager tracking usage of road networks should there be an incident. The NZDF POC for OWP requirements is Land Transport Compliance Manager, LC(L).

i. Email: s. 9(2)(a) & 9(2)(k)

ii. Phone:

c. **Services.**

- (1) **Accommodation.** Deploying TG should plan on being self-sufficient for accommodation, however dependant on the nature and duration of the task, local infrastructure and/or commercial options should be considered.
- (2) **Ablutions/Laundry/Waste Management.** Dependant on the nature of the task in the affected area, local infrastructure should be considered by TG. Commercial hire options through the NZDF Hirepool contract should be considered by TG HQ (coordinated by J4).
- (3) **Mortuary Affairs.** Mortuary affairs capability is limited. It will be brigaded under the OP PROTECT JTF and tasked by HQJFNZ through 1(NZ) Bde. NZ Police supported by Coroner will be lead agency for dealing with deceased personnel within NZ – both civilian and military. NZDF Mortuary capability may be requested to support NZ Police in the event of mass casualties.

d. **Repair and Recovery.**

- (1) **Concept for Repair and Recovery.** Repair and recovery will primarily be coordinated by the responding unit. Additional resources, including the use of commercial resources will be coordinated by formation where capacity is beyond the unit deployed.
- (2) **Backloading (BL).** Default means of BL will be parent unit resources using the most appropriate means.
- (3) **Cannibalisation.** No cannibalisation is to occur without approval from J4, HQ JFNZ.
- (4) **Salvage.** No salvage is to occur without approval from J4 HQJFNZ.
- (5) **Destruction.** No destruction is to occur without approval from J4 HQJFNZ.

e. **Miscellaneous.**

- (1) **Credit Cards.** In order to facilitate emergency purchases during the response, units should ensure that personnel likely to deploy in command positions have previously been issued NZDF Corporate Credit Cards. Applications to increase in credit card limits are to be sent via camp/base financial officers to J4 Branch. Credit card reconciliation is to be attributed to unit cost centre and special purpose code 910921.
- (2) **Contracts.** J4 Br HQJFNZ are to be consulted prior to entering any contract or agreement that commits NZDF funds unless approved by a purchasing delegation holder.
- (3) **Rear Area Protection.** TG in the affected area are to remain cognisant of the potential for criminal activity to increase in an emergency situation. NZDF assets, equipment and supplies could be considered attractive targets for criminal groups and opportunists. Appropriate precautions are to be taken to ensure the security of NZDF assets, equipment and supplies.

f. **Legal Considerations.**

(1) **Work Time/Crew days.**

- (a) **Driver Fatigue.** Drivers are to comply with driver fatigue policy detailed in DFO 36 Chap 12. The maximum cumulative worktime per 24 hour period for a driver under the routine operating standards is 13 hours. TG Comd can apply to J3 HQJFNZ for a driver variation if required to meet response requirements.

(2) **Carriage of non-NZDF personnel on Military Transport.**

(a) **Carriage of Civilians on NZDF vehicles.**

- (i) IAW DFO 36, non-NZDF personnel are not permitted to travel as passengers on NZDF vehicles unless specifically authorised by the CO or written NZDF orders. The number of persons carried must not exceed the authorised capacity of the vehicle.
- (ii) Carriage of non-NZDF personnel maybe at the discretion of the driver in extenuating circumstances, however, the driver must be able to justify their actions.
- (iii) **Transport of passengers off-road.** IAW Ref B, an embargo exists on the transport of personnel off-road. A HSW Act exemption waiver can be requested through J3 for CDF approval if required for the response.

ii. NZDF Aircraft.

- (i) The carriage of non-NZDF service personnel and the carriage of civilians on NZDF aircraft requires prior approval from HQJFNZ (JAOC Director through J34).
- (ii) Aircraft Captains of helicopters operating over water at night are to ensure that all personnel carried during flight over water at night are Helicopter Underwater Escape Training (HUET) qualified and current. Approval is to be requested from the designated superior commander for the carriage of personnel during flight over water at night who are not HUET qualified or current.

iii. NZDF Vessels.

- (i) All civilians who intend to embark on HMNZ Ships and proceed to sea, in any capacity, must have medical clearance from the Senior Medical Officer, Deployable Health Organisation (Northern) (DHO(N)), or delegated Medical Officer. The host Ship is to ensure that the individual fully completes an MD1170 to DHO(N) s. 9(2)(k) who will process the documentation. Waiver approval is to be requested through JFNZ for the carriage of any personnel that do not have medical clearance.
- (ii) Forms of indemnity are not required for Mercy Missions and Search and Rescue Operations. The Maritime Component Commander, commanding officers of HMNZ Ships and RNZNVR divisions are authorised to transport civilians involved in in such operations.
- (iii) Commanding officers of RNZN vessels who have passengers embarked are to ensure that sufficient lifesaving equipment is carried to provide for all personnel on board, plus 10 percent.

(iv) APPENDIX 1 TO
ANNEX G TO
HQJFNZ OPORD 068/20
DATED 15 MAR 20

(v) LOGISTIC REPORTING

4. Table one below outlines the logistic reporting requirements for OP PROTECT TGs. The report is to be completed on a daily basis (as at 1700hrs) and sent to s. 9(2)(k) NLT 1900hrs each day.

Table One: OP PROTECT TG Logistic Report

Serial	Class	NIIN	Description	Qty	Comments
	(a)	(b)	(c)	(d)	(e)
1.	Class 1		ORP Operating Stock		
2.			ORP Reserve Stock		
3.			PRP Operating Stock		
4.			PRP Reserve Stock		
5.			Fresh Rations Stock		
6.			Packaged Water Stock		
7.			Bulk Water		
8.	Class 3		Diesel Packaged Stock		
9.			Diesel Bulk Stock		
10.			ULP Packaged Stock		
11.			ULP Bulk Stock		
12.	Class 8	982087482	Mask Surgical		
13.		661641018	Hand Sanitiser 100ml		
14.			Hand Sanitiser 500ml		
15.		016524290	Eye Protection Disposable		
16.		9820637(23)	Gloves (by size)		
17.			Cleaning Product		

LOGISTIC POINTS OF CONTACT

Table one below outlines the logistic point of contact for OP PROTECT TGs.

Table One: OP PROTECT TG Logistic Report

Ser	Element	POC	Posn	Email	Phone	Comments
	(a)	(b)	(c)	(d)	(e)	
1.	J4 HQFJNZ	s. 9(2)(a) & 9(2)(k)				
2.						
	TG NORTH					
	TG CENTRAL					
	TG SOUTHERN					

OFFICIAL INFORMATION ACT / 1982

OP PROTECT: HEALTH SERVICE SUPPORT (HSS) CONCEPT

Reference:

- A. World Health Organisation Rational use of personal protective equipment for Coronavirus disease 2019 (COVID-19)

1. **Concept for Health support.** This concept outlines the provision of HSS during the deployment of NZDF FE throughout New Zealand under OP PROTECT. Health support is provided by a combination of organic medical elements, Defence Health Centres (DHCs) and civilian health providers. As OP PROTECT is occurring within New Zealand access to healthcare is readily available, however there is likely to be additional stresses on the NZ Healthcare system over the duration of the Op so there must be an emphasis on NZDF FE being as self sufficient as possible.

2. **Force Health Preparation.** All personnel are required to meet the minimum medical standards for deployment, pers not able to meet the minimum requirements can raise a command medical waiver to J1 Health Branch through their Chain of Command. J1H MO will not support any med waivers for anyone that has co-morbidity factors for COVID-19. Anyone unable to meet the minimum medical standards is NOT TO DEPLOY without a waiver approved by their respective Component Commander. Personnel are to contact their DHC prior to turning up for any medical grading requirement.

3. Deployment criteria are:

- a. Minimum medical grading of A4, G3, Z1, or A4, G2, Z1,
- b. Service fitness test,
- c. Specific COVID-19 criteria,
 - (1) No one older than 50 years (incl 50),
 - (2) No respiratory symptoms in the preceding 24 hours:
 - (a) fever,
 - (b) cough,
 - (c) difficulty breathing, and
 - (d) sore throat.
 - (3) No use of inhaled asthma medication in the past 12 months,
- d. NZDF baseline vaccination schedule,
- e. 2020 Flu vaccination, and

f. Not to hold a current Restricted Duties chit.

4. **Risk Reduction Measures.** All personnel are responsible for ensuring they are familiar with COVID-19 risk reduction measures IAW current Ministry of Health guidelines, and are to adhere to these measures as far as operationally practicable. It is a command responsibility to enforce risk reduction measures. Relevant Health Threat Briefs will be given for specific tasks on occurrence.

5. **Medical Planning.** Commanders at all levels are to ensure that FE's conducting tasks have completed a risk assessment and where appropriate have established an HSS plan. All TG HQ's will be supported by Med LO's to assist commanders.

6. **Casualty Management:**

a. **In an emergency call 111.**

b. **Role 0.** Provided through self and buddy aid, NZDF first aiders, Combat Life Savers (CLS) and equivalent as well as organic medical elements.

c. **Role 1.** Provided through local (DHCs) and civilian health providers as required.

d. **Hospital.** Hospital level care will be provided IAW injury severity and the closest appropriate care.

7. **Civilian Casualties.** Treatment of civilians during emergency situations is limited to the provision of First Aid until handed over to civilian emergency services.

8. **Evacuation.** Requests for evacuation are to be through the 111 emergency call centre for Priority 1/2 casualties. Priority 3 casualties can be evacuated by organic means after receiving advice from medical personnel.

a. **Surface.** Surface evacuation is the primary means of CASEVAC for non-urgent casualties and the alternate means for Pri 1/2 casualties. Surface evacuation is to use civilian or military ambulance or utilise organic transport assets where no other option exists.

b. **AME.** Provided by suitable civilian rescue helicopter co-ordinated by St John Ambulance.

9. **Casualty Regulation.** Casualty regulation is to be conducted by J1 Health Branch ICW TG HQs.

10. **Mental Health Support.** Mental health support for OP PROTECT is to be initiated through HQ JFNZ J1 Health Branch in consultation with J1 Branch psychologist. Mental health support is required for personnel who have been directly involved in a disaster response activity where trauma exposure and tempo are heightened.

11. FE's tasked to support the movement or processing of deceased personal are to receive a Health and Emotional Reaction brief prior to commencing the task. This

brief will be centrally co-ordinated through J1 Branch psychologist personnel conducting this work are also to receive a psychological debrief 7-14 days following the completion of this task.

12. Potential tasks.

- a. NZDF medical elements are to be prepared to conduct the following tasks:
 - (1) Provide planning and LO spt,
 - (2) Provide organic Role 1 support to deployed FE,
 - (3) Provide task related Health Threat Briefs,
 - (4) Provide R1 support through DHCs,
 - (5) Provide Force Health Protection to deployed FE,
 - (6) Provide COVID-19 testing to FE on suspected exposure, and
 - (7) Conform to MoH reporting requirements regarding COVID-19.
- b. NZDF Psychologists are to be prepared to conduct the following tasks:
 - (1) Provide planning and LO spt,
 - (2) Provide task related critical incident brief,
 - (3) Provide organic support to deployed FE, and
 - (4) Provide psych debriefs to deployed FE as required.

13. Health Admin and Logistics.

- a. **Class VIII.** HSS FE are to deploy with sufficient Class VIII for the specific task assigned as well as maintaining a small reserve for contingency tasking. HSS FE are to advise J1H Duty Officer if additional Class VIII is likely to be required.
- b. **PPE.** IAW Ref A PPE will be issued to FE only when and if it is required, and any PPE issued will be appropriate to the specific task being conducted. If issued, all pers will receive instruction on the correct fitting, use and removal of PPE. PPE will be prioritised to ensure HSS FE assigned to OP PROTECT will have PPE to safely conduct their medical duties.
- c. **Authority.** TG CO's have authority to release PPE for a task once the need for PPE has been recommended by J1H endorsed by J4 and authorised by DLEM. TG's are not to release PPE without prior approval. This is to ensure the limited supply of PPE is controlled centrally and prioritised appropriately.

14. **Health Command and Control.**

- a. J1 Health MO retains technical control over all deployed HSS elements assigned to OP PROTECT.

15. **Further Information on COVID-19.**

a. **WHO COVID-19.**

- (1) <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>

b. **GoNZ**

- (1) <https://covid19.govt.nz>

c. **MoH**

- (1) <https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-cornoavirus>

d. **NZDF Intranet**

- (1) s. 9(2)(k) [REDACTED]

16. **Contact Details.**

a. **HQ JFNZ Watch keeper:**

- (1) s. 9(2)(k) [REDACTED]

(2) [REDACTED]

(3) [REDACTED]

b. **J1 Health Branch Duty Officer: Working Hours Monday – Friday, 0800 – 1630h NZ Time:**

- (1) s. 9(2)(k) [REDACTED]

(2) [REDACTED]

(3) [REDACTED]

(4) [REDACTED]

c. **J1 Health Branch Duty MO:**

- (1) s. 9(2)(k) [REDACTED]

(2) [REDACTED]

d. **HQJFNZ J1 Psychologist:**

- (1) s. 9(2)(a) & 9(2)(k)
- (2)
- (3)

e. Auckland Psychologist:

- (1) s. 9(2)(a) & 9(2)(k)
- (2)
- (3)
- (4)

f. Ohakea Psychologist:

- (1) s. 9(2)(a) & 9(2)(k)
- (2)
- (3)

g. Burnham Psychologist:

- (1) s. 9(2)(a) & 9(2)(k)
- (2)
- (3)

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INFORMATION MANAGEMENT INSTRUCTION

References:

- A. Official Information Act 1982
- B. Privacy Act 1993
- C. Public Records Act 2005
- D. Operational Records Management Aide-Memoire
- E. DFO 51(1) – Protective Security
- F. DFO 101 – Communication and Information Systems
- G. COMJFNZ DIR 03/17 – HQ JFNZ Information Management

Situation

1. NZDF has a legal obligation IAW Ref's A – C to create and maintain full and accurate records of its affairs, including all operational activities, and to ensure the legitimacy and authenticity of information. Information generated by or pertaining to OP PROTECT must be managed effectively IOT support commander's decision making; ensure information is kept secure, accurate and complete; and NZDF retain accurate and complete records of all operational activities.
2. Commanders at all level make decisions based on their understanding of the situation; the application of extant procedures, and experience. The requirements of proper records management should not hinder timely and effective decision making by commanders. However, commanders are to ensure systems and processes are in place to record decisions, events and activities (e.g. an OPSLOG, INCREP, PAR); this may be in retrospect within reasonable timeframes.

Records Mandate

3. **Operation Classification.** OP PROTECT is classified as an NZDF Emergency Response Operation activity IAW NZDF Business Classification Schema.
4. **Custodial Responsibility.** The ownership and custodial responsibilities for the management and retention of records is determined by the originator of a record. Contributing agencies retain ownership of records generated under their authority. As such, NZDF must comply with bilateral agreements and treaties for the protection, sharing and disposal of contributing agency information.
 - a. **MoH Records.** MoH is the lead agency for the All of Government (AOG) response to COVID-19. MoH retains ownership of all MoH records relating to the planning, coordination and management AOG COVID-19 response.
 - b. **NZDF Records.** NZDF retains ownership of all NZDF records relating to the planning, execution, reporting, and support to OP PROTECT, and NZDF records generated by HQ JFNZ and NZDF force elements (FEs) (refer to para 3c (Tasks) of the OPORD) in support of AOG COVID-19 response.

- c. **NZ POL.** NZ POL retains ownership of all NZ POL records relating to the planning, coordination and management NZ POL COVID-19 response.

5. **Information Sharing.** The sharing of information is critical for the AOG COVID-19 response. All information is to be produced as releasable to contributing agencies as much as practical and is to be protectively marked IAW Ref E, Chap 6 and 7. Refer to para 24 for guidance on protective markings.

Scope

- 6. This instruction applies to:
 - a. All information generated by NZDF personnel (military and civilian) posted or attached to OP PROTECT FEs; and
 - b. All information generated by contributing agencies (e.g. MoH, NZ POL) pertaining to OP PROTECT activities and decisions.
- 7. **Exceptions.** This instruction does not apply to:
 - a. Information on NZDF strategic business systems (e.g. SAP, PROFILE, EARLLS); and
 - b. Information not pertaining to OP PROTECT on contributing agencies information systems.

Execution

- 8. **Purpose.** To provide an IM solution that enables the provision of timely information, and the retention of NZDF records (refer to Ref D).
- 9. **Method.** FEs will utilise existing NZDF systems for collaboration and sharing information within NZDF and contributing agencies. Information pertaining to NZDF OP PROTECT activities and decisions will be retained on NZDF strategic information systems.
- 10. **Endstate.** HQ JFNZ and FEs are able to collaborate and share information IOT effect command and control (C2) of FEs. On completion, OP PROTECT records are secured IOT ensure NZDF retain accurate and complete records of operational activities.

Concept of Information Management

- 11. **Information Exchange (IX).** The primary means of IX between NZDF, AOG and FEs is as follows:
 - a. **NZDF – AOG.** DIXS SEEMAIL (R) – Shared Mailboxes.
 - b. **NZDF – FEs.** DIXS Email (R) – Shared Mailboxes.
 - c. **Tactical.** Voice or Chat.

- 12. **Content Management (CM).** The primary means of document collaboration and storage for NZDF is as follows:

- a. **DIXS (R).** OP PROTECT DDMS site s. 9(2)(k)

13. **Situational Awareness (SA).** Situational awareness (SA) between HQ JFNZ and FEs will be maintained through standard operational reporting, s. 6(a) will be utilised to provide locations of FEs and COVID-19 infection.

14. **Strategic Business Systems.** SAP will be used for NZDF logistics supply chain, maintenance and personnel management IAW Annex G.

Tasks

15. **HQ JFNZ J036.** J036 is to:

- a. Maintain planning lead, provide oversight and advise on operational information management.
- b. Maintain technical control over operational information services.
- c. Advise and maintain situational awareness on Joint CIS planning.
- d. Collate, archive and dispose of records specific to OP PROTECT.

16. **TG COMD.** OP PROTECT TG Commanders are to appoint an Information Management Officer (IMO) IOT manage and support TG information and records management policies and procedures.

17. **CIS BR.** CIS BR is requested to:

- a. Provision and maintain services to support OP PROTECT.
- b. Ensure the operational continuity of CIS.

18. **KIMD.** KIMD is requested to:

- a. Provide IM policy and technical advice and support.

19. **All Staff.** All staff have a legal obligation to ensure information:

- a. Is kept secure, accurate, relevant, complete and is not misleading; and
- b. Is maintained for its legitimacy and authenticity, for evidential purposes when produced.

Coordinating Instructions

20. **Lines of Communication (LOC).** Appx 1 represents the LOC for the coordination and dissemination of information IAW the following:

- a. **Commander's Reporting Requirements (CRRs).** CRRs as defined in para 5d to the OPORD.
- b. **Operational Reporting.** Operational reporting requirements as detailed in para 5c to the OPORD.

21. **Information Dissemination.** The Information Dissemination Plan (Appx 2) details the IX requirements between HQ JFNZ and OP PROTECT FEs.

22. **Information Services.** Extant strategic and operational information services are to be used for operational information management and retention of OP PROTECT records. Delivery of information services to support IM are detailed in Annex D.

- a. **Voice.** Unclassified and restricted phones have been provisioned for voice communications between HQ JFNZ and OP PROTECT FEs. HQ JFNZ contact details are listed in Annex M and on the OP PROTECT DDMS site. HQ JFNZ are to be advised of OP PROTECT FEs phone numbers.
- b. **Email.** DIXS email is to be utilised as the primary means of communication between HQ JFNZ and deployed force elements. NZDF FEs are to utilise position or team based shared mailboxes. HQ JFNZ are to be advised of force element email addresses and the Contacts list on the OP PROTECT DDMS site is to be updated. Naming convention for shared mailboxes as follows:

FORMAT: [Operation] . [Task Element] . [Mailbox]

EXAMPLE: PROTECT.TGCENTRAL.OPS

- c. s. 6(a) will be utilised as the primary means of providing SA relating to FE and COVID-19 locations. Force elements are to liaise with HQ JFNZ SA Watch to confirm COP configuration requirements. Naming convention for FEs as follows:

FORMAT: [Operation] . [Task Group] . [Task Element]

EXAMPLE: PROTECT.TGCENTRAL.MEDSPT

- d. **Content Management.** DIXS DDMS Military Operations site OP PROTECT s. 9(2)(k) is to be used as the primary means for the storage and management of OP PROTECT records. All personnel are to ensure information is named and labelled IAW Ref D. HQ JFNZ are to be advised of OP PROTECT personnel requiring access to the OP PROTECT DDMS site.

Administration and Logistics

23. **IM Support.** IM support will be coordinated through the DISOC Operations Desk s. 9(2)(k) in the first instance and passed to the appropriate Service Desk for CIS Br, Single Service or J036 action as required. HQJFNZ J036 will maintain overall control and management of OP PROTECT IM.

24. **Information Protection and Sharing.** The protection of information is critical to both OPSEC and the integrity of information. The sharing of information is critical for the maintenance of C2.

- a. **Protective Marking.** All information is to be protectively marked IAW Ref E, Chap 6 and 7. The following endorsement markings are to be applied as required:

- (1) **ORIGINATOR CONTROLLED DISTRIBUTION.** Used for information marked UNCLASSIFIED where release by any other agency or FE is not authorised. NOTE: Information marked with a security classification (IN-CONFIDENCE or above) is automatically ORIGINATOR CONTROLLED DISTRIBUTION.
 - (2) **STAFF-IN-CONFIDENCE (SIC).** Used for information containing references to named or identifiable persons.
 - (3) **MEDICAL-IN-CONFIDENCE (MIC).** Used for information containing medical reports to named or identifiable persons.
- b. **Write For Release.** All information is to be produced as releasable to contributing agencies (REL COVID-19 RESPONSE AGENCIES) as much as practical. Drafters and releasers are to be cognisant that information is subject to public scrutiny (Ref A).
 - c. **Security.** All information is to be stored, handled and disposed of IAW Ref E, Chap 7.
 - d. **Network Transfer.** All information is to be exchanged between networks using authorised means IAW Ref D & F.

25. **Records Management (RM).** Wherever possible information is to be created, stored and distributed electronically on an appropriately classified network. Hard copy documents are to be scanned and saved to an appropriately classified network at the earliest opportunity. Where information is required in hard copy it is to be recorded and stored IAW Ref E, Chap 7. Below are the requirements for the management and retention of OP PROTECT records.

- a. **Voice.** All voice communications relating to CRRs, operational reporting, or containing orders and decisions are to be recorded in the OPSLOG, Commanders Dairy or minutes of a meeting for retention as a record.
- b. **Email.** Any emails relating to CRRs, operational reporting, or containing orders and decisions are to be retained as a record.
- c. **COP.** All position / location information relating to an incident is to be retained as a record.
- d. **Field Notebooks.** All assessments, decisions, orders and reporting recorded in field notebooks are to be retained as a record.
- e. **Storage.** Records are to be stored in files (electronic / physical) based on their subject (e.g. SITREPs, Incident Reports, Personnel Reports, Cash Books, Training Programmes, etc...). This is to ensure records are stored based on their function and activity IOT support their ongoing RM requirements IAW Ref D.
- f. **Contributing Agency Records.** Copies of contributing agency records held on NZDF systems that do not pertain to OP PROTECT activities and decisions (refer para 4) may be disposed of when no longer required. A

register is to be maintained of the disposal of all contributing agency records held by NZDF.

26. **Repatriation of Records.** All operational and administrative records associated with OP PROTECT are to be retained and handed over to HQ JFNZ IAW Ref D.

27. **Procedures.** Guidelines for the management of records on operations are detailed in Ref D.

28. **Operational Contacts.** Operational points of contact are to be maintained on the OP PROTECT DDMS sites.

Command and Signals

29. **Operational Control.** COMJFNZ retains OPCOM of operational information and records developed by or assigned to force elements under command and control of HQ JFNZ.

30. **Technical Control.** CDO retains TECHCON of all deployed information, exercised through KIMD and J036.

31. **Reporting.** J036 is to be informed of changes to the following:

- a. ORBAT / TASKORG,
- b. Services Operation Mission Matrix (SOMM), and
- c. Status of CIS Networks and Services.

32. **Point of Contact.** s. 9(2)(k)

Appendices:

1. Lines of Communication
2. Information Dissemination Plan

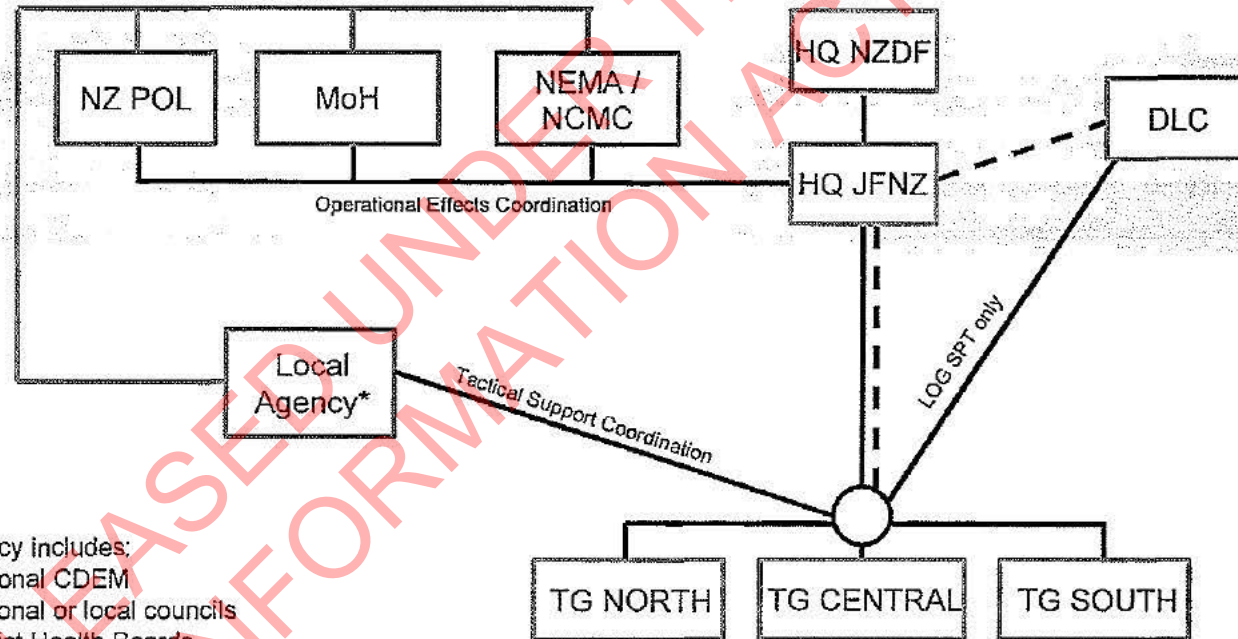
Enclosure:

1. Operations Records Management Aide-Memoire

LINES OF COMMUNICATION

NZDF

OP PROTECT



- * Local Agency includes:
- Regional CDEM
 - Regional or local councils
 - District Health Boards
 - Regional or local NZ POL

Key:

DIXS (R)

Agency

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INFORMATION DISSEMINATION PLAN

Process / Task	Format	Means / Service	Frequency	Timeliness	Generated By	Distributed To	Remarks
Daily SITREP	MS Word	DDMS	Weekly	NLT 1400NZDT (as at 1200)	TG	HQ JFNZ	s. 9(2)(k)
DOWNREP	Text	Email	On Occurrence	N/A	J3	TG	
Initial Notification Report	Voice / Text	Phone and Email	On Occurrence	+/- 15 min	TG	JWC	
Incident Report	MS Word	Email	On Occurrence	+/- 60 min	TG	JWC	
After Action Report	MS Word	Email	On Occurrence	+/- 72 hours	TG	JWC	
WNGO / ORDER / FRAGO	MS Word	Email	On Occurrence	N/A	HQ JFNZ	TG	
WNGO / ORDER / FRAGO	MS Word	Email	On Occurrence	N/A	TG	HQ JFNZ	
QUICKREP	MS Word / PowerPoint	Email	On Occurrence	N/A	TG	JWC	
NOTICAS	MS Word	Email	On Occurrence	+/- 2 hours	TG	JWC, J1H	
Lessons Learnt	Text	EARLLS	Weekly	NLT 2300NZDT Sundays	N/A	N/A	

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Task. The task/process behind the information exchange requirement

Format. Indicate, if applicable, the file format (e.g. PDF, DOCX, PPTX, RTF, etc...)

Service. Indicate the means/service the information will be exchanged over

Frequency. Indicate the reoccurrence of the information exchange (e.g. twice daily at 0800 and 1600 or once a week on Monday NLT 1700)

Timeliness. Linked to frequency, indicate the tolerance level for the information exchange (e.g. +/- 1 hour of Battle Rhythm timing or NLT 1700 every Monday)

Generate By. Indicate who (function / role / unit) is responsible for the process/task and the product conveyed by this information exchange

Distributed To. Indicate who (function / role / unit) are the recipients from this process/task and the product conveyed by this information exchange

Remarks. Indicate who (function / role) and/or processes utilising the information product

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NEW ZEALAND DEFENCE FORCE

SUBMISSION TO MINISTER COVER SHEET



Title	NEW ZEALAND DEFENCE FORCE CAPABILITIES FOR COVID-19 RESPONSE				
Tracking No	NZDF Tracking # 2020-071		Minister's Tracking #		
Importance of the Issue	High		Moderate	√	Routine
Urgency for Attention/Sign-off	NOT URGENT		Request ministerial response by: Not required.		
Contacts	LTCOLs. 9(2)(g)(i)		s. 9(2)(k)		
Purpose	In response to a request from the National Crisis Management Centre, this Note is to provide information on New Zealand Defence Force (NZDF) roles and capabilities available in relation to the COVID-19 response, with the intent that this information will be provided to the Ministers with Powers to Act.				
Recommendations	<p>It is recommended that you:</p> <ul style="list-style-type: none"> a. Note the general roles and capabilities of the NZDF that could be utilised for the Covid-19 response. b. Note the ongoing provision of the standing commitments. c. Note the medical capabilities held by the NZDF. d. Note the current legislative status. 				
MoD/NZDF Consultation	Not required: NZDF matter only				
Minister's Comments					
Minister's Action	Signed/Noted/Agreed/Approved/Declined/Discussion required				
	Referred to:				
Minister's Signature				Date:	

for
KR SHORT
 Air Marshal
 Chief of Defence Force

Date: 27 March 2020



Headquarters
New Zealand Defence Force
Defence House
Private Bag 39997
Wellington Mail Centre
Lower Hutt 5045
NEW ZEALAND

NTM 2020-071

27 March 2020

Minister of Defence

NEW ZEALAND DEFENCE FORCE CAPABILITIES FOR COVID-19 RESPONSE

Purpose

1. In response to a request from the National Crisis Management Centre, this Note is to provide information on New Zealand Defence Force (NZDF) roles and capabilities available in relation to the COVID-19 response, with the intent that this information will be provided to the Ministers with Powers to Act.

General Roles and Capabilities

2. The NZDF can provide a range of Agency and Community support. Indicative roles and tasks that the NZDF can provide for the COVID-19 response include:

- a. Assistance for cordon/isolation enforcement duties, including assistance to the Police.
- b. Assistance with border security operations.
- c. Logistic support including:
 - (1) transportation (air and surface), s. 6(a), s. 9(2)(g)(i)
[REDACTED]
 - (2) catering for large numbers;
 - (3) accommodation;
 - (4) mortuary support; and
 - (5) communications.
- d. Assistance to the Department of Corrections for maintaining prison operations.
- e. Assistance to hospitals through the use of medics.
- f. Assistance in the set up of temporary facilities including medical facilities.
- g. Assistance for door-knocking tasks.

3. Currently the NZDF is conducting multiple planning and staff support tasks. This is both to augment other agencies and in NZDF-specific liaison and planning roles.

4. The NZDF has established a Joint Task Force command structure in order to respond to tasks, and presently there are 500 personnel on immediate notice to move should they be required. Additional personnel are available on a greater degree of notice.

Standing Commitments

5. In addition to the above, the NZDF is maintaining its capability to respond to standing tasks; for example, humanitarian and disaster relief (domestically or off-shore), search and

rescue, counter-terrorism, and explosive ordnance disposal. Should a simultaneous large-scale disaster relief effort be required, it is likely that prioritisation between that and COVID-19 activities will be necessary.

Medical Capabilities

6. The NZDF's strength to contribute to the medical response would be to provide non-registered medics, s. 6(a), s. 9(2)(g)(i)

Medics would be required to work under the direction of registered health professionals; for example, in settings such as community-based treatment centres. Use of medics in this way may enable registered medical professionals to be used more effectively as fewer doctors or nurses may be required at a given site.

7. The NZDF has s. 6(a) Doctors and s. 6(a) Nurses. However, these personnel are either deployed or presently employed in the treatment of NZDF patients in order to maintain the force. If the New Zealand-based personnel were shifted to other roles, this would carry risk with regard to the ongoing readiness and sustainment of the other NZDF capabilities.

8. The NZDF does not have intensive care facilities. The standing health care facilities on defence bases more closely resemble primary health care centres. Major bases usually have s. 6(a) patient beds in a shared configuration for the treatment of NZDF patients. Private rooms for isolation are uncommon.

Legislation

9. There are a number of legislative requirements regarding the employment of the NZDF domestically. Many tasks can, and are, being delivered under section 9 of the Defence Act 1990. With the declaration of the National State of Emergency, the NZDF can be tasked by the National Controller and, by extension, employ those powers.

10. It should be noted that presently the NZDF has not been empowered with constabulary authority or powers. Therefore, the exercise of any constabulary powers would have to be under the direct request and supervision of the New Zealand Police.

Recommendations

11. It is recommended that you:
- Note the general roles and capabilities of the NZDF that could be utilised for the Covid-19 response.
 - Note the ongoing provision of the standing commitments.
 - Note the medical capabilities held by the NZDF.
 - Note the current legislative status.



for
KR SHORT
Air Marshal
Chief of Defence Force

HQJTF 650.7
HQ DJIATF
2 Seddul Bahr Road
Trentham
New Zealand

HQ DJIATF – OH3-0012/08

01 May 20

See Distribution List

HQJTF 650.7 OPORD 002/20: OP PROTECT PHASE II

References:

- A. CDF Operational Directive 18/2020
- B. HQ JFNZ OPORD 068/20: OP PROTECT (COVID-19)
- C. FRAGO 016 to HQ JFNZ 068-20 OP PROTECT (PHASE II)
- D. HQDJATF WNGO 001/20: OP PROTECT PHASE II
- E. COMJFNZ DIRECTIVE 01/2020: Use of Microsoft Teams

Time Zone. Time zone used throughout this order: MIKE

TASKORG. IAW annex A.

1. Situation.

- a. **JFAO.** No change to AO boundaries.
- b. **General.** HQDJATF has assumed duties as HQJTF 650.7 and completed Transition of Authority (TOA) of OP PROTECT. The restructure of OP PROTECT aligns with other NZDF operations and prepares for a return to BAU.
- c. JTF TASKORG designation has been aligned with internationally assigned designations for New Zealand. This prevents confusion should a standing CONPLAN be executed.
- d. **Threat Assessment.**
 - (1) **Health:** No change to ref B, annex H. Overall HTA is LOW.
- e. **Friendly Forces.**
 - (1) **CDF Intent.** IAW ref A.
 - (2) **NZDF Force Elements.** IAW refs B and C.

2. Mission. JTF 650.7 is to conduct domestic support operations as a part of the AoG COVID-19 elimination strategy IOT expedite the national recovery while minimising health, societal and economic impacts of COVID-19.

3. **Execution.**

a. **Intent.**

- (1) **Purpose.** Maintain effective NZDF contribution to New Zealand AoG COVID-19 strategy in line with current NZDF operations.
- (2) **Method.** On completion of Transfer of Authority and regional TG to TU transition, existing tasks assigned will continue from within TE assigned OPCON at NTM directed at ref C. It is expected that tasks assigned to TE will be conducted inclusive of personnel at the directed NTM and does not infer a requirement for TU to generate additional TE to remain at directed 24hr and 72hr NTM.
- (3) All future centrally funded or central Agency (NZPOL etc) tasks to JTF 650.7 will be approved by HQ NZDF SCE branch. Any request for NZDF effect is to be routed from regional Emergency Control Centre (ECC) or District Health Board (DHB) (through Ministry of Health) to the National Crisis Management Centre (NCMC) for SCE branch acceptance. Tasks will be directed to HQJTF 650.7 for further scoping or execution. NZDF Liaison Officers (LO) to ECC/DHB are to provide early indication of impending requests to HQJTF 650.7.
- (4) Local tasks can be accepted by regional CTU if tasks are within assigned force resourcing and capability. CTU are to apply risk management and remain within legal bounds. When a task might increase NZDF; personnel risk (COVID-19), legal, compliance or reputational, CJTF 650.7 must be included in the scoping prior to accepting or executing local tasks. CJTF 650.7 will inform HQ NZDF SCE accordingly.
- (5) Future tasks and LO rotations are to be conducted by FE force assigned (OPCON) to regional TU. Regional TU unable to complete task with those FE assigned within the NTM as directed at ref C are to request further FE from HQJTF 650.7.
- (6) Those FE not force assigned are to remain within directed NTM as stipulated at ref C however can be employed by parent units until activated.
- (7) ECC/DHB LO R2 will remain under regional TU responsibility to maintain administration, training and rotation of LO as required. Scoping of tasks assigned to JTF 650.7 will continue to be designated to regional TU IOT confirm feasibility and recommended FE allocation. HQJTF 650.7 will assist planning and resource

allocation to facilitate TU execution. The LO relationship will be reassessed from 08 May 20.

- (8) **Endstate.** NZDF contribution to OP PROTECT maintained, OP PROTECT personnel RTU having completed reconstitution and NZDF reputation maintained.

b. **Concept of Operations.** IAW ref B. Op PROTECT remains a two phase operation with a prelim and sequel. The sequel remains a return to 'normal' state or adoption of a new 'steady' state to deliver HQ JFNZ directed outputs.

(1) **Phases.** IAW ref B.

(a) **Phase Two.** (28 Apr - On Comd) Adjust.

- i. **LOO ME:** Respond to AoG effort.
- ii. **ME.** Continue Op PROTECT spt.
- iii. **SE.** Set conditions for Op PROTECT conclusion.
- iv. BPT enact further preventative measures or operational activities to adjust to the impact of COVID-19.
- v. Monitor the impact of COVID-19 infection amongst HQJTF 650.7 personnel.
- vi. Contribute to AoG planning groups and work streams.

(b) **Sequel.** (On Comd) reconstitution / steady-state operations.

- i. Reconstitute.
- ii. Return to BAU.

c. **Tasks.**

(1) **SOCC is requested to:**

- (a) Assign OPCON of force elements supporting TG North to TU 650.7.1 (TU North)

(2) **All Task Units.**

- (a) Maintain current tasks assigned IAW ref B. from within FE assigned at ref C within directed NTM.
- (b) Coordinate Regional LO succession plan.

- (c) BPT plan Regional LO extraction and RTU.
- (d) Operate normal working hours 0800h – 1630h weekdays (BPT surge as required).
 - i. Maintain a TU Duty Officer on call after hours and weekends.
 - ii. TU Duty Officer contact details are to be promulgated in daily SITREP.
- (e) FE on 24hr NTM BPT tasks include:
 - i. LO duties to ECC/DHB.
 - ii. Short duration (no more than 1 week) planning spt.
 - iii. MIF spt.
- (f) BPT conduct HOTO of TU on order.

(3) TU 650.7.1 (TU NORTH).

- (a) Coordinate between regional TE and provide personnel at directed NTM IAW ref C to assigned tasks utilising:
 - i. TE 650.7.1.1 (TE NAVY),
 - ii. TE 650.7.1.2 (TE Air AKL),
 - iii. TE 650.7.1.3 (TE Papakura), and
 - iv. TE 650.7.1.4 (TE Army North - 3/6Bn until 23 May 20).
- (b) BPT provide lessons learnt to TE 650.7.1.2 for preparation of their assumption of CTU 650.7.1 duties.

(4) TU 650.7.2 (TU CENTRAL).

- (a) Coordinate between regional TE and provide personnel at directed NTM IAW ref C to assigned tasks utilising:
 - i. TE 650.7.2.1 (TE Army Central), and
 - ii. TE 650.7.2.2 (TE Air OH)

(5) TU 650.7.3 (TU SOUTH).

(a) Coordinate between regional TE and provide personnel at directed NTM IAW ref C to assigned tasks utilising:

- i. TE 650.7.3.1 (TE Army South), and
- ii. TE 650.7.3.2 (TE Air WB)

(6) **Regional ECC/DHB LO's:**

(a) Maintain situational awareness of possible centrally funded requests from OGA ensuring requests for NZDF effects remain within AoG CIMS structure utilising key POC:

- i. Health Specific: National Health Coordination Centre
s. 9(2)(k)
- ii. Non Health Specific: National Crisis Management Centre
s. 9(2)(k)
- iii. HQJTF is to be informed of all requests.

d. **Coordinating Instructions.**

(1) **Key Timings.**

(a) Daily battle rhythm (weekdays) are included in the HQJTF DDMS Battle Rhythm calendar s. 9(2)(k)

and as follows:

- i. 0700h updated JTF Quad Slide to HQ JFNZ (as required).
- ii. 0810h HQ JFNZ Ops brief (nil teleconference).
- iii. 1400h TU upload daily SITREP (including PERSTAT and LOGREP) and Quad Slides to DDMS.
- iv. 1500h HQJTF upload daily SITREP (including PERSTAT and LOGREP) and Quad Slide to DDMS, and send to JWC for HQ JFNZ SITREP.
- v. CIN within 15 minutes of event.

(b) SITREPs and Quad Slides are not required on weekends / public holidays.

(c) COMSTATs are to be uploaded weekly on Friday to the OP PROTECT DDMS mission site NLT 0900h.

- (d) Weekly Op PROTECT CUB will occur Mondays 1000h utilising Microsoft Teams (UNCLAS voice/video) and Skype for Business (DIXS PowerPoint and REST text chat). CUB slides are to be updated on DDMS NLT Monday 0830h.
- (e) Weekly Op PROTECT Log TELECON will occur Tuesdays 1030h utilising Microsoft Teams.

(2) **Key Locations.**

- (a) JTF 650.7, DJIATF, HQJFNZ/TMC
- (b) TU 650.7.1 (TU North), DNB.
- (c) TU 650.7.2 (TU Central), QAMR, LMC.
- (d) TU 650.7.3 (TU South), 3CSSB, BMC.

(3) **Restrictions / limitations.**

- (a) No further tasks are to be assigned to ARes units.
- (b) All ARes personnel assigned to current tasks are to conduct HOTO and RTU NLT 23 May 20.

(4) **Operational Risk.**

- (a) IAW annex P.

4. **Administration and Logistics.**

a. **Force flow.**

- (1) Reinforcements and replacements are to be sourced from within FE allocated by respective Component Commanders at NTM as directed at ref C. In instances where suitable personnel are unavailable (i.e. Trade/Rank), or there is insufficient numbers within allocated NTM personnel for an allocated task, a PERSDEM is to be submitted to HQJTF.
- (2) Requests to increase TU / TE positions are to be submitted to HQJTF 650.7 for consideration.

- b. **Medical Support.** No change to ref B, annex H. Overall HTA is LOW TG HQ's are to ensure medical plans are in place for tactical level tasks. All medical plans that are supporting a high risk task relating to COVID-19 (IAW ref B, annex H Risk Matrix) are to be confirmed by J1H branch.

- c. **Psych support.** IAW ref B, annex H. TG HQ's are to ensure appropriate advice has been sought during the planning phase of tasks. Ref B, annex H contains further guidance and contact details.
 - d. **Personnel administration.** IAW ref B, annex J (FRAGO 007). DJ1 will assume duties as J'
 - e. **Legal.** IAW ref B annex E.
 - f. **Public Affairs.** IAW annex F.
 - g. **Finance.** IAW ref B. Add ARes pay is to be costed against:
 - (1) s. 9(2)(k) [REDACTED]
 - (2) [REDACTED]
 - h. **OPSEC.** Most COVID-19 information within New Zealand is UNCLASSIFIED, and the NZDF response to COVID-19 (OP PROTECT) is also UNCLASSIFIED.
 - i. Specific information regarding unit movements, dispositions, capability, and intentions, remain sensitive. OPSEC procedures are to be followed at all times.
 - j. Information must be protected IAW ref E and special care taken to ensure operational information is not shared on the wrong system. OPSEC concerns, including photographs captured during OP PROTECT activities, are to be reported to Intelligence Staff.
5. **Command and Signals.**
- a. **NZDF Command and Control.** IAW annex A
 - (1) **Full Command (FC).** CDF retains FC of all NZDF personnel.
 - (2) **Operational Command (OPCOM).** COMJFNZ assumes OPCOM of FE assigned to Op PROTECT.
 - (3) **Operational Control (OPCON).** COMJFNZ delegates OPCON of assigned FE to CJTF 650.7.
 - (4) FE on NTM are assigned OPCON to TU on activation.
 - (5) Air assets (platforms) tasked by the HQ JFNZ JAOC are to remain under existing command relationships.

- (6) Maritime assets (platforms) tasked by the HQ JFNZ J35M are to remain under existing command relationships.
- b. **Communications and Information Systems.** IAW ref B, the attached annex D details specific amendments to the original document.
- c. **Joint Common Operating Picture.** IAW ref B, annex R with amendments detailed in annex Q to this OPORD.
- d. **Information Management.** IAW annex Q. All information management for Op PROTECT will remain on the NZDF DDMS site: s. 9(2)(k) [REDACTED]
- e. **Commanders Reporting Requirements.** The following constitute CJTF 650.7 critical events and likely form the basis of a Critical Incident Notification (CIN) being raised, and are to be immediately reported to HQJTF 650.7.
- (1) **Commanders Critical Information Requirements (CCIR).**
- (a) Serious injury, any confirmed or suspected case of COVID-19 or any other illness or death of a person where NZDF is involved (to include NOTICAS as applicable);
- (b) Any disciplinary matter involving NZDF personnel;
- (c) Any incident, accident, event or activity likely to generate public or high political interest;
- (d) Any task that will involve the processing and/or transport of deceased persons.
- (2) **Friendly Force Information Requirements (FFIR).**
- (a) Capacity and capabilities of managed isolation facilities.
- (b) Capacity of quarantine facilities.
- (c) Health status of personnel.
- (d) Changes to availability of local health arrangements.
- (e) Impact of COVID-19 on C2.
- (3) **Priority Information Requirements (PIR)**
- (a) What effect will COVID-19 have on NZDF domestic operations?

- (b) What effect will COVID-19 have on the AoG response to COVID-19?
- (c) What effect will COVID-19 have on New Zealand's overall ability to respond and recover?
- f. **Reporting.** IAW annex Q. Lessons learnt are to be captured and recorded IAW ref B.
- g. Points of Contact.

(1) **HQJTF 650.7 (HQDJIATF) Ops Cell:**

(a) s. 9(2)(k)

(b)

(c)

(2) **HQ JFNZ Joint Watch Centre (JWC) 24/7:**

(a) s. 9(2)(k)

(b)

(c)

(d)

(3) **Additional contact details are located OP PROTECT DDMS:**

s. 9(2)(k)

6. **Acknowledgement Instructions.** Action addressees are to acknowledge receipt of this OPORD NLT 011600M May 20 by DIXS email to HQJTF650.7 at

s. 9(2)(k)

s. 9(2)(a) & 9(2)(k)

Annexes:

- A. TASKORG
- B. Program - Not issued.

- C. Intelligence Support.
- D. CIS
- E. Legal - No change
- F. Public Affairs
- G. Logistics
- H. Health Support – No Change
- I. Finance – No Change
- J. Personnel Administration – No Change
- K. Personnel Deployment Criteria – No Change
- L. Reporting Requirements – No Change
- M. Points of Contact – Not issued
- N. Movement Plan – Not issued
- O. Visit Policy -Not issued.
- P. Risk
- Q. IM Plan

Distribution:

Action:

CFOR AUCKLAND
1(NZ) Bde
HQ TRADOC (NZ)
BASE HQ AK
BASE HQ OH
BASE HQ WOODBOURNE
CIS BR
NZDF MP
TU 650.7.1 (Op PROTECT)
TU 650.7.2 (Op PROTECT)
TG 650.7.3 (Op PROTECT)
HQ JFNZ J33
HQ JFNZ J35

Info:

HQ NZDF (AC SCE)
HQ NZDF (NAVY)
HQ NZDF (ARMY)
HQ NZDF (AIR)

HQ JFNZ Internal:

COMJFNZ
MCC
LCC
ACC
SOCC
CoS
XO
J03 – J9
J45
J5G
CIS Br

JWC BC
JWC WK
DPSC
Registry

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HQ DJIATF
2 Seddul Bahr Road
Trentham
New Zealand

HQ DJIATF - O3-0038/07

13 May 20

See Distribution List

**FRAGO 002 TO HQ JTF 650.7 OPORD 002/20: ONGOING SPT TO REGIONAL
MANAGED ISOLATION AND QUARANTINE FACILITIES**

Refs:

- A. HQ JTF 650.7 OPORD 002/20: OP PROTECT PHASE II
- B. Email s. 9(2)(a) & 9(2)(k) 'Ongoing Support to the MIQFs' dated 13 1444 May 20

Time Zone. Time zone used throughout this order: MIKE

1. **Situation.** No change to ref A.
2. **Mission.** No change to ref A.
3. **Execution.** No change to ref A.
 - a. **Intent.** No change to ref A.
 - b. **CONOPS.** No change to ref A.
 - c. **Tasks.** Changes to ref A and IAW with ref B.
 - (1) **TU 650.7.1**
 - (a) Maintain up to 13x AKL MIFs and 1x Quarantine Facility until 26 June 20.
 - (b) Confirm staffing requirements with JTF650.7 Ops.
 - (2) **TU 650.7.3**
 - (a) Complete CHCH MIF task NLT 20 May 20.
 - (b) Maintain ability to surge FE to stand up CHCH MIF at 48hrs NTM until 26 June 20.
 - (c) BPT close MA task on release of JFNZ FRAGO.
4. **Coordinating Instructions.** No change.
5. **Administration and Logistics.** No change.
6. **Command and Control.** No change.

Acknowledge Instruction: Action addressees are to acknowledge receipt of this
FRAGO NLT 141200 May 20 by DIXS email to HQJTF650.7 s. 9(2)(k)

s. 9(2)(a) & 9(2)(k)

Distribution:

Action:

TU 650.7.1 (Op PROTECT)
TU 650.7.3 (Op PROTECT)

Info:

HQ NZDF (AC SCE)
MCC
LCC
ACC
SOCC
HQ JFNZ J3
JWC BC
TU 650.7.2 (Op PROTECT)
Registry

RELEASED UNDER THE
OFFICIAL INFORMATION ACT 1982

HQ DJIATF
2 Seddul Bahr Road
Trentham
New Zealand

HQ DJIATF - O3-0038/07

19 May 20

See Distribution List

FRAGO 004 TO HQ JTF 650.7 OPORD 002/20: ARMY RESERVE EXTENSION AND LEGAL UPDATE

References:

- A. HQ JTF 650.7 OPORD 002/20: OP PROTECT PHASE II
- B. ANNEX E to HQ JFNZ OPINST 068/20
- C. FRAGO 003 to HQ JTF 650.7 OPORD 002/20

Time Zone. Time zone used throughout this order: MIKE

1. **Situation.** In addition to ref A. Following the end of the State of Emergency and move to a national transition period, the CDEMA powers that were previously available to the NZDF, in support of the National Controller and/or NZ Police, are no longer applicable. In addition, the COVID-19 Public Health Response Act 2020 has changed the legal regime going forward. As a result a revised Annex E is enclosed and supersedes ref B and all subsequent FRAGOs.

2. **Mission.** No change to ref A.

3. **Execution.** No change to ref C.

a. **Intent.** No change to ref A.

b. **Concept of Operations.** No change to ref A.

c. **Tasks.** Changes to ref A.

(1) 1 (NZ) Bde is requested to:

(a) Extend Army Reserve support to TU 650.7.1 until 30 Jun 20 of no more than:

i. 2x MIF Managers.

ii. 4x MIF Coordinators.

d. **Coordinating Instructions.** No change to ref C.

4. **Administration and Logistics.** Payment of Army Reserve to be against HQJFNZ s. 9(2)(k)

5. **Command and Signals.** No change to ref A.

6. **Annex.** Replace ref B to Annex E attached.

7. **Acknowledgement Instructions:** Action addressees are to acknowledge receipt of this FRAGO NLT 191600 May 20 by DIXS email to HQJTF650.7 at s. 9(2)(k)

s. 9(2)(a) & 9(2)(k)

Annex:

E. OP PROTECT LEGAL ISSUES

Distribution:

Action:

CFOR AUCKLAND
1 (NZ) Bde
HQ TRADOC (NZ)
BASE HQ AK
BASE HQ OH
BASE HQ WOODBOURNE
TU 650.7.1 (Op PROTECT)
TU 650.7.2 (Op PROTECT)
TG 650.7.3 (Op PROTECT)

Info:

HQ NZDF (AC SCE)
HQ NZDF (NAVY)
HQ NZDF (ARMY)
HQ NZDF (AIR)

HQ JFNZ Internal:

COMJFNZ
MCC
LCC
ACC
SOCC
CoS
J3
JWC BC/BK
Registry

OP PROTECT LEGAL ISSUES

1. This annex outlines the legal issues in relation to OP PROTECT.

Domestic Legal Basis for the Deployment of New Zealand Forces

2. Section 5 of the Defence Act 1990 (DA) sets out the justifications for raising and sustaining the NZDF. Section 7 DA confers the power of control over the NZDF on the Minister of Defence, which must be exercised through CDF. On any occasion where the exercise of this power constitutes a significant policy decision or may be controversial, the *Cabinet Manual* requires the Minister to submit the matter for decision.

3. Section 9(1) DA permits the use of the Armed Forces to perform any public service or to provide assistance to the civil power in time of emergency.

4. CDF has directed the NZDF to provide support to the AoG response to COVID-19 in order to minimise the impact of the virus and maintain the well-being of the NZ population.¹ All operations conducted by the NZDF in support of the COVID-19 response are to be conducted IAW domestic and international law.

NZDF Support to Other Agencies

5. The NZDF may provide a broad range of support to other government agencies. It is important to note that this does not confer the exercise of enforcement powers or the use of force beyond what is permitted by the Rules of Conduct (ROC) at Enclosure 1 to this annex. All members of the NZDF participating in OP PROTECT are to comply with these ROC. A tactical aide memoir summarising the ROC is at Enclosure 2 to this annex.

6. The primary responsibility for law enforcement matters, including enforcement of the majority of COVID-19 restrictions, is that of the NZ Police and other enforcement agencies. Members of the NZDF may provide direct assistance to members of the NZ Police if called upon.²

¹ See CDF Directive 12/2020 Novel Coronavirus (COVID-19) NZDF Response Management Plan; CDF Operational Directive 17/2020 OP PROTECT – NZDF Novel Coronavirus (COVID-19) Response Management Plan Update; and CDF Operational Directive 18/2020 Op PROTECT NZDF Novel Coronavirus (COVID-19) Response Management Plan Level Four Activation

² For example, Policing Act 2008, s 51. A constable may ask any person, which may include a member of the Armed Forces, to assist them to apprehend or secure a person or convey that person to a police station or other place. This assistance must be given directly, police powers cannot be exercised autonomously or in isolation from a constable.

Special Powers

7. A general description of special powers available to members of the NZDF is below. Legal guidance with regard to the exercise of other statutory powers will be issued as specific NZDF tasks in support of other agencies are authorised.

8. **Civil Defence Emergency Management Act 2002.** On 25 Mar 20 a state of national emergency was declared in accordance with s 66 Civil Defence Emergency Management Act 2002 (CDEMA). The state of national emergency was lifted on 13 May 20. A national transition period is in place.

9. A National Recovery Manager may exercise the functions and powers referred to in part 5B of CDEMA. In particular, the National Recovery Manager may exercise certain powers if, in the opinion of the National Recovery Manager, it is in the public interest; and necessary or desirable to ensure a timely and effective recovery; and proportionate in the circumstances.

10. IAW s 94J CDEMA, the Minister may direct the Director or any Civil Defence Emergency Management Group or person to perform any of the functions or duties or exercise any of the powers conferred on the Director, Group or person.

11. In the event that the Minister directs members of the Armed Forces to perform any of the functions or duties or exercise any of the powers set out in part 5B of CDEMA, further direction and guidance will be provided.

12. **Health Act 1956.** The Health Act (HA) includes special powers that may be exercised by a medical officer of health.³ A medical officer of health may authorise any person, which may include a member of the NZDF, to assist them in the exercise of these powers. However, there is no legal authority for a member of the NZDF to use force beyond self-defence.

13. **COVID-19 Public Health Response Act 2020.** This Act includes provision for the Director-General of Health to authorise persons as enforcement officers for the purpose of enforcing compliance with s 11 orders.⁴ A suitably qualified and trained person who is employed by the Crown or a Crown entity can be authorised to carry out any functions and powers of an enforcement officer. This may include a member of the NZDF. In the event that a member of the NZDF is authorised as an enforcement officer, there is no legal authority to use force beyond self-defence.

³ Health Act 1956, s 70 and Part 4.

⁴ COVID-19 Public Health Act Response Act 2020, s 18.

Discipline

14. NZDF personnel deployed as part of OP PROTECT remain at all times subject to the Armed Forces Discipline Act 1971 (the AFDA). Home unit discipline arrangements remain extant.

15. Personnel serving on OP PROTECT are not on active service for the purposes of the Defence Act 1990 or the AFDA.

Health and Safety

16. The Health and Safety at Work Act 2015 (HSWA) applies. There is an ability to seek an exemption under the HSWA for tasks classified by CDF as an "operational activity". The threshold for an exemption is necessarily high. In the event of uncertainty about the application of the HSWA or the appropriateness of an exemption from the Act, legal advice should be sought.

17. DFO 10 (Safety) applies to all members of the NZDF at all times while undertaking any activity with the NZDF. NZDF personnel serving on OP PROTECT, while on duty or at work, are to:

- a. Take reasonable care for his or her own safety;
- b. Take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons (including NZDF visitors, other government department workers and government officials of other states); and
- c. Comply with the instructions given by COMJFNZ to allow his compliance with the HSWA.

Legal Support

18. J09 Branch, HQ JFNZ, is the central POC for legal support for OP PROTECT.


19. Where appropriate, the Joint Watch Centre is to be carbon copied on all correspondence with J09 branch. Legal contact can be via the following means:

- a. s. 9(2)(k)
- b.
- c.
- d.

20. Legal advisers in support of OP PROTECT are as follows:

- a. HQ JTF 650.7 – s. 9(2)(a) & 9(2)(k)

b. s. 9(2)(a) & 9(2)(k)



Enclosures:

1. OP PROTECT Rules of Conduct (issue 4)
2. ROC Tactical Aide Memoire (issue 3)

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**OPERATION PROTECT
NEW ZEALAND DEFENCE FORCE RULES OF CONDUCT (ISSUE 4)**

References:

- A. CDF Operational Directive 06/2020
- B. Defence Act 1990
- C. Health Act 1956
- D. Crimes Act 1961
- E. Policing Act 2008
- F. Search and Surveillance Act 2012

Background

1. At Ref A, CDF directed the NZDF to provide support to the AoG response to COVID-19 in order to minimise the impact of the virus and maintain the well-being of the NZ population.
2. OP PROTECT NZDF Rules of Conduct (ROC) enable the achievement of CDF's intent.
3. The ROC are necessarily comprehensive but should not to be interpreted as an indication of the likelihood of each action or task, including the use of force, being required. Instead, the ROC are intended to fully prepare members of the Armed Forces to conduct a range of actions or tasks, as permitted, including limits on the use of force.

Application

4. The ROC apply at all times to all members of the Armed Forces who are participating in OP PROTECT.
5. The ROC do NOT apply to other domestic NZDF operations, for example a counter-terrorism response.
6. The ROC are to be read in a restrictive manner. Conduct not specifically permitted by these rules is to be deemed by members of the Armed Forces as prohibited.
7. The ROC describe certain powers that may be exercised by members of the Armed Forces when authorised to do so by a medical officer of health or a constable. Members of the Armed Forces may NOT exercise such powers without such authorisation.
8. Requests to amend the ROC should be made to COMJFNZ.
9. Members of the Armed Forces are to conduct themselves in a manner intended to deter activities that undermine public safety and security, and promote

confidence among members of the general public. Accordingly, members of the Armed Forces are to:

- a. only use force that is lawful and necessary, proportionate and reasonable; and
- b. as far as is possible, limit any actions that may undermine public confidence.

10. In circumstances requiring the lawful use of force or coercive powers, members of the Armed Forces are to:

- a. in addition to these orders, consider their mission, current situation, command intent, and all other available guidance in determining how to use force for the accomplishment of their task or in self-defence;
- b. only exercise coercive powers or use force for the minimum time necessary; and
- c. hand over the responsibility for managing any enforcement incident to the NZ Police or appropriate enforcement agency as soon as practicable.

Rules of Conduct:

11. **Defence of people and property⁵**

- a. Use of force is permitted for individual self-defence and defence of any other person.
- b. Use of force is permitted to protect property which, if damaged or destroyed would be likely to cause imminent death or serious injury to any person.
- c. Use of force which does not include striking or causing bodily harm is permitted to protect NZDF or designated property which, if damaged or destroyed would not be likely to cause death or serious injury to any person.

12. **General support to law enforcement**

- a. Presence patrolling consistent with task accomplishment is permitted.

AMPLIFICATION: lawful, necessary, proportionate and reasonable force may be used

⁵ See s 48 Crimes Act 1961

- b. Assisting a member of the NZ Police to apprehend a person or transport a detained person to a police station or other place is permitted.⁶

AMPLIFICATION (1): lawful, necessary, proportionate and reasonable force may be used

AMPLIFICATION (2): assistance must be given directly and in the presence of that member of NZ Police

13. **Defence Areas.** Persons holding an MD4 card may exercise the powers listed on that card in relation to the relevant Defence Area.

14. **Health Act 1956.** If authorised by a medical officer of health and as directed by a Task Unit Commander or delegate, it is permitted to:

- a. Enter into or on any land, building, aircraft, or ship.

AMPLIFICATION: force is not to be used in the exercise of this power, except in self-defence.

- b. Inspect any land, building, aircraft, or ship or anything in or on it.

AMPLIFICATION: force is not to be used in the exercise of this power, except in self-defence.

- c. Board any ship in any port and inspect any part of the ship and inspect any animals and goods on the ship, and the passenger list, and with the prior authority of the Director-General of Health, inspect the logbook and other ship's papers.

AMPLIFICATION: force is not to be used in the exercise of this power, except in self-defence

- d. Require information from people liable for quarantine in order to enable the management of risks to public health. This can include requiring information from people entering, on or leaving Defence Areas.

AMPLIFICATION: force is not to be used in the exercise of this power, except in self-defence

- e. Impose directions, requirements or conditions on a person liable for quarantine.

AMPLIFICATION: force is not to be used in the exercise of this power, except in self-defence

- f. Arrest a person liable for quarantine who leaves a ship without authority from a Medical Officer of Health.

⁶ See Policing Act 2008 s 51

AMPLIFICATION: lawful, necessary, proportionate and reasonable force may be used

- g. Arrest a person who has arrived by aircraft and is liable for quarantine who leaves the part of an airport they are quarantined in or leaves before being granted permission, without authority from a Medical Officer of Health.⁷

AMPLIFICATION: lawful, necessary, proportionate and reasonable force may be used

- h. Direct the detention of a craft that has arrived in New Zealand and its passengers for inspection, if a person on board that craft appears to be ill or has died from COVID-19.

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⁷ 'Pratique' is the permission granted to a ship to have dealings with a port, given after quarantine or on showing a clean bill of health.

OP PROTECT - TACTICAL AIDE Memoire (ISSUE 3)

GENERAL

1. Act under the lawful commands of your superior officers.
2. All reasonable efforts must be made to resolve situations without the use of force.
3. In all situations, use only the *minimum force necessary* to deal with the situation.
4. Where possible you are to use a graduated response.
5. The Rules of Conduct may permit additional powers for specified tasks.
6. The Rules of Conduct should not be interpreted as an indication of the likelihood of each action or task, including the use of force, being required. The Rules of Conduct are intended to fully prepare members of the Armed Forces to conduct a range of actions or tasks, as permitted, including limits on the use of force.

INQUIRIES

7. You are authorised to answer basic questions from the public or media about issues *within your area of expertise*. For any other inquiries, you are to direct the public or media to your superior or Defence Public Affairs.

CONDUCT

8. You are to conduct yourself in a manner intended to deter activities that undermine public safety and security, and to promote confidence among members of the general public.

USE OF FORCE

9. You are authorised to use reasonable force to defend yourself or any other person.
10. You are authorised to use reasonable force limited to pushing, shoving, fending or grabbing to protect NZDF or designated property.
11. You are authorised to use reasonable force to protect any property which, if attacked or destroyed, would be likely to cause imminent serious injury to you or any other person.
12. You are authorised to use reasonable force, but not force which might cause serious injury, when conducting a lawful arrest or detention.

DIRECTING THE PUBLIC

13. If assisting a Medical Officer of Health you may impose directions, requirements or conditions on a person liable for quarantine.

ENTRY

14. If assisting a Medical Officer of Health you may:
 - a. Enter any land, building or ship to inspect it.
 - b. Require information from people liable for quarantine or entering New Zealand.

ARREST, DETENTION AND PUBLIC ORDER

15. You may assist a police officer to arrest a person and take them anywhere directed.
16. If assisting a Medical Officer of Health you may:
 - a. Detain individuals who are subject to public health order.
 - b. Arrest a person who is liable for quarantine and is leaving a ship or aircraft without authority.

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**BRIEFING NOTE
to the
MINISTER OF DEFENCE**

Title	INCREASED NEW ZEALAND DEFENCE FORCE SUPPORT TO ALL-OF-GOVERNMENT COVID-19 RESPONSE				
Tracking No	NZDF Tracking # 2020-241		Minister's Tracking #		
Importance of the Issue	High	v	Moderate	Routine	
Urgency	URGENT				
Contact	AIRCDRE Andy Woods		s. 9(2)(k)		
<p>1. The purpose of this note is to update you on planning underway to increase support to the All-of-Government (AoG) COVID-19 response.</p> <p>2. The New Zealand Defence Force (NZDF) is currently planning to provide additional support to the AoG COVID-19 response in accordance with the following guidance:</p> <ul style="list-style-type: none"> a. Plan on an 18-24 month response, commencing 2 October 2020. b. The NZDF's current management role in Managed Isolation and Quarantine Facilities (MIQF) to expand to the NZDF filling the majority of roles within MIQFs (estimated at 600-800 personnel) for up to 40 facilities. c. The NZDF to provide approximately 80 personnel to support NZ Customs enhancement of maritime border security measures. d. The NZDF to provide approximately 100 personnel to support the NZ Electoral process for those resident in MIQFs at the time of the NZ Election. e. Continue to support AoG COVID-19 strategic and operational planning (approximately 30 personnel). f. Be prepared to support physical isolation of NZ regions in the event a COVID-19 resurgence requires a regionally-based 'lockdown'. <p>3. NZDF planning is based on maintaining the ability to respond to a significant concurrent event, such as a natural disaster domestically, or in the region. Planning includes impact assessments upon existing NZDF outputs, training, and readiness levels.</p> <p>4. It is recommended that you:</p> <ul style="list-style-type: none"> a. Note the contents of this update. b. Note the detailed advice on planning outcomes and impacts will be provided to you in due course. 					
Minister's Comments					
Minister's Action	Noted/Discussion required				
Minister's Signature				Date:	


KR SHORT
 Air Marshal
 Chief of Defence Force

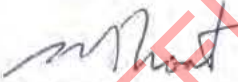
Date: 7 August 2020



NEW ZEALAND DEFENCE FORCE

SUBMISSION TO MINISTER COVER SHEET

Title	INCREASE IN NZDF SUPPORT TO ALL-OF-GOVERNMENT COVID-19 RESPONSE			
Tracking No	NZDF Tracking # <i>(for OCDF use only)</i> 2020-255	Minister's Tracking # <i>(for Minister's office)</i>		
Importance of the Issue	High	Moderate	X	Routine
Urgency for Attention/Sign-off	URGENT/NOT URGENT <i>(delete as appropriate)</i>	Request ministerial response by: <i>(include date if timing for sign-off is critical)</i>		
Contacts	BRIG M.J. Shapland CAPT S.C. Griffiths	s. 9(2)(k)		
Purpose	The purpose of this brief is to outline the upcoming adjustments to NZDF's support to the All-of-Government (AoG) COVID-19 response, and the broad implications of these changes.			
Recommendations	It is recommended that you: a. Note the current and planned NZDF contribution to the COVID-19 response; b. Note that the increase in support is achievable and sustainable, with potential limitations on concurrent activity; c. Note the longer-term impacts on the NZDF of this increased support; d. Note the impact on NZDF outputs will be covered in a Cabinet submission;			
MoD/NZDF Consultation	Not required			
Minister's Comments				
Minister's Action	Noted Referred to:			
Minister's Signature				Date:


KR SHORT
Air Marshal
Chief of Defence Force

Date: 14 AUG 20



Headquarters NZDF
Private Bag 39997,
Wellington Mail Centre
Lower Hutt 5045
Wellington, New Zealand

14 August 2020

Minister of Defence

INCREASE IN NZDF SUPPORT TO ALL-OF-GOVERNMENT COVID-19 RESPONSE

Purpose

1. The purpose of this note is to outline the upcoming adjustments to NZDF's support to the All-of-Government (AoG) COVID-19 response, and the broad implications of these changes.

Current NZDF Support to AoG COVID-19 Response

2. The NZDF has been supporting the AoG COVID-19 response to date by providing:
- 464 personnel to manage Managed Isolation and Quarantine Facilities (MIQF) throughout New Zealand;
 - 25-30 personnel to support strategic and operational response planning; and,
 - A 20-person team on standby to respond to any compromised isolation facility.
3. As a result of the recent discovery of COVID-19 in Auckland, the NZDF is now also providing 50 personnel to support the NZ Police-led isolation of Auckland.

Planned Increase in NZDF Support.

4. As result of Ministerial direction, and in addition to the tasks above, the NZDF has commenced planning to take over the responsibility of MIQF security duties, support maritime border security requirements, and coordinate electoral support processes for personnel accommodated in MIQFs.
5. A course of action has been developed to meet the demands of these three new tasks. That plan will see the following additional personnel deployed, alongside our extant commitments:
- 480 Army personnel to fill three-shift rosters for security duties at the 32 MIQFs. This task will commence 02 October 2020, and is anticipated to continue for 18-24 months. Additional personnel, at a rate of 22 per additional facility, have been allowed for in planning should any further MIQFs need to be established.
 - 40 RNZAF and 40 RNZN personnel to assist Customs with border security for four to six weeks from 17 August 2020.
 - 100 personnel to assist with electoral processes in MIQFs for three days over the election period.

Implications for NZDF and Government.

6. These new tasks push the total number of NZDF personnel supporting COVID-19 response activities towards 1200. ^{s. 6(a)}

7. In developing the plan to support these new tasks the maintenance of existing Cabinet-mandated operations and the ability to respond to domestic and regional contingency requirements have been protected. This includes the safeguarding of Airborne Surveillance and Response forces, Counter-Terrorism and Explosive Ordnance Disposal capabilities, Naval Hydrography resources, and aspects of support to New Zealand's Antarctic Programme.

8. The majority of directed states of readiness will not be affected in the short/medium term (six to nine months) and concurrency challenges are already being considered in NZDF planning. Once all planned personnel are committed to COVID-19 tasks, the NZDF's ability to respond to other concurrent events will, however, depend on the nature of the event or emergency.

9. A contribution of this size and duration is comparable to the deployment of an Army battalion group. It is achievable and sustainable over the period requested, s. 6(a)

[REDACTED]

The understanding of these longer term impacts on NZDF outputs is still being refined, and will be reported to yourself, and Cabinet, in due course.

10. Note also, that if the NZDF is required to provide additional support over and above the level detailed above, s. 6(a)

[REDACTED]

Recommendations

11. It is recommended that the Minister:
- a. **Note** the current and planned NZDF contribution to the COVID-19 response;
 - b. **Note** that the increase in support is achievable and sustainable, with potential limitations on concurrent activity;
 - c. **Note** the longer-term impacts on the NZDF of this increased support; and,
 - d. **Note** the impact on NZDF outputs will be covered in a cabinet submission.



KR SHORT
Air Marshal
Chief of Defence Force



NEW ZEALAND DEFENCE FORCE

SUBMISSION TO MINISTER COVER SHEET

Title	COVID-19 NZDF INVOLVEMENT IN THE ALL-OF-GOVERNMENT RESPONSE		
Tracking No	NZDF Tracking # 2020-254 <i>(for OCDF use only)</i>	Minister's Tracking # <i>(for Minister's office)</i>	
Importance of the Issue	High	v	Moderate
Urgency for Attention/Sign-off	URGENT		Routine
Contacts	BRIG Michael Shapland	Request ministerial response by: s. 9(2)(k)	
Purpose	To respond to the questions you posed on Friday 14 August regarding the duties, work arrangements and conditions of service of those NZDF personnel working in the All-of-Government response to the COVID -19 pandemic.		
Recommendations	It is recommended that you: a. Note the responses to the questions posed on Friday 14 August 2020 regarding the duties, work arrangements and conditions of service of those NZDF personnel working in the All-of-Government response to the COVID-19 pandemic.		
MoD/NZDF Consultation	Not required: NZDF matter only.		
Minister's Comments			
Minister's Action	Signed/Noted/Agreed/Approved/Declined/Discussion required Referred to:		
Minister's Signature			Date:

KR SHORT
Air Marshal
Chief of Defence Force

Date: 17 August 2020



Headquarters
New Zealand Defence Force
Defence House
Private Bag 39997
Wellington Mail Centre
Lower Hutt 5045
NEW ZEALAND

NTM 2020-254

17 August 2020

Minister of Defence

COVID-19 NZDF INVOLVEMENT IN THE ALL OF GOVERNMENT RESPONSE

Purpose

1. This note responds to the questions you posed on Friday 14 August regarding the duties, work arrangements and conditions of service of those NZDF personnel working in the All-of-Government response to the COVID-19 pandemic.
2. This note complements NTM 2020-255 that details the impact of NZDF involvement in the COVID-19 response on outputs and contingent capabilities.

Managed Isolation and Quarantine Leadership

The current role that AIRCDRE Webb is providing?

3. Air Commodore Webb is the Head of Managed Isolation and Quarantine, which is a business group within the Ministry of Business, Innovation and Employment (MBIE). The role is at the Deputy Chief Executive level. The duties include overseeing all Regional Isolation & Quarantine Command Centres (RIQCC), and Managed Isolation and Quarantine Facilities (MIQFs). Air Commodore Webb provides direct advice to Ministers, to the Department of Prime Minister and Cabinet and to the Prime Minister's Office. He also provides advice to All of Government (AOG) groups, maintains engagement and relationships with District Health Boards, strategic commercial partners, local government agencies, and iwi leaders.

NZDF Employment in Managed Isolation Facilities

How does the NZDF employment in support of COVID-19 differ from NZ Police, AVSEC, security firms etc?

4. Currently NZDF staff provide unique functions within the border protection system – leadership and coordination.
5. The Management staff (managers, coordinators and assistants) synchronize and lead the efforts of the other agencies within the MIQFs. These agencies include:
 - a. New Zealand Police,
 - b. District Health Board staff,
 - c. social services,
 - d. medical staff,
 - e. local iwi,
 - f. Aviation Security Service
 - g. New Zealand Customs,
 - h. security staff,

- i. contractors and
 - j. hotel management staff.
6. NZDF personnel also interface with guests dealing with a myriad of issues, often in conjunction with the other agency representatives.
7. In terms of the conditions that other agencies operate under, arrangements differ between regions and facilities. Time has not been available to scan all agencies, however generally the following applies:
- a. Staff from other agencies are employed locally, so their shifts and rotations are often shorter.
 - b. Police operate 3 eight hour shifts per day (5 staff per day)
 - c. Other agencies staff do not stay in the MIQF facilities between shifts.

Managed Isolation and Quarantine Facilities Routines

How the shift/work system for NZDF pers is currently working?

8. There are currently 4 NZDF staff in each of the MIQFs undertaking management and coordination tasks. The teams are made up of:
- a. A MIQF Manager (Warrant Officers and Lieutenant to Major(E))
 - b. A MIQF Coordinator (Second Lieutenant (E) or Corporal (E) to Sergeant (E))
 - c. Two MIQF Assistants (junior ranks)
9. The four MIQF staff do not work shifts throughout the day but rather are continuously on duty. During their time in the MIQF the Manager and Coordinator are on call 24/7. These teams are present in the MIQFs for 7-10 day shifts. The weekly rotation system is based on 7 or 10 day blocks depending on the tempo and complexity of each MIQF.
10. When not working in the MIQFs the NZDF personnel are generally stood down.
11. NZDF management and coordination staff live in the MIQFs 24/7 during their rotation and while most of the junior assistants are also living on site, there are a small number of exceptions in the Auckland region. Rotation of those personnel not living in the MIQF's is managed carefully and NZDF is working towards having all MIQF staff accommodated in MIQF facilities.
12. The NZDF accommodates staff in MIQFs during their duty period for two reasons:
- a. Maintaining staff in MIQFs without allowing them to return to home/base locations each night of their duty period limits the risk of potential community transmission and importantly, 'protects the force', by limiting connection back to Defence Bases and Camps.
 - b. For NZDF, accommodating staff in MIQFs reduces the overall number required on MIQF tasks. Personnel do not need to work shifts and less time is used to move staff from base/home locations to the MIQFs each day.

Support to NZDF personnel working in Managed Isolation and Quarantine Facilities

Is there any plan to provide some sort of enabling allowance for NZDF pers in long-term COVID-19 support roles?

13. Currently there are no additional allowances paid to personnel in COVID-support roles.

14. Options to use the payment of Operational Enabling Allowances (Land) (OEA(L)) as a contingency measure are being investigated. This would allow the payment of approximately \$25 daily to staff, however consideration of this payment will need to assess alignment with the intent of OEA(L) to compensate for living under field conditions.

Recommendations

15. It is recommended that the Minister:

- a. **Note** the responses to the questions posed on Friday 14 August 2020 regarding the duties, work arrangements and conditions of service of those NZDF personnel working in the All-of-Government response to the COVID -19 pandemic.



KR SHORT
Air Marshal
Chief of Defence Force

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