



Headquarters
New Zealand Defence Force
Defence House
Private Bag 39997
Wellington Mail Centre
Lower Hutt 5045
New Zealand

OIA-2024-5121

20 September 2024

Dear [REDACTED]

I refer to your letter of 21 August 2024 requesting, under the Official Information Act 1982 (OIA), details on information provided in the New Zealand Defence Force (NZDF) response *OIA-2024-5094-HCP-operational-expenses*.

1) *What software and computer charges does HCP incur?*

NZDF Heritage Commemorations and Protocol (HCP) software and computer charges are for the annual licences of software and the purchase of devices such as laptops and their associated peripherals.

2) *What items have made up the freight and customs duty costs in the years set out?*

This is the necessary equipment for ceremonial activities in New Zealand and overseas.

3) *What items fall under "material and consumable"?*

Food, clothing and ammunition required for ceremonial activities. Ammunition in this instance refers to that expended during gun salutes.

4) *What does "other purchase service" mean? What items fall under this category? Can you please break down what costs have comprised the most recent two years' amounts?*

These are wreaths and gifts purchased on behalf of the Chief of Defence Force for national and international commemorations. A breakdown of the costs in this category for the last two years is at Enclosure 1.

5) *What are "professional services"? If this is catering for promotion ceremonies and similar, can you please set out for me in the years set out what the 10 highest-cost professional services amounts were for and what function or event they related to?*

This is infrastructure support for the commemorations at Gallipoli and Chunuk Bair provided by an event management company and a foreign government agency. The company is selected through an international tender process. Anzac Day commemorations at Gallipoli are funded by New Zealand and Australia. The event is attended by many New Zealanders every year and broadcast back to New Zealand. Associated costs include: site security; stands; tenting; seating; waste; sanitation; lighting; sound; power generation; and site build.

6) *What telecommunications does HCP undertake? What is that budget spent on?*

Telecommunications costs are the monthly subscriptions paid for One NZ and iPad contracts.

7) *For the years set out, what are the travel destinations and how much was spent on each one?*

The travel destinations and costs of the HCP group for the financial years ending 2020 to 2024 are broken down in the below table.

Destination	FY19/20 (\$)	FY20/21 (\$)	FY21/22 (\$)	FY22/23 (\$)	FY23/24 (\$)
Cassino	23,903	Nil	2,649	Nil	207,426
Gallipoli	130,736	Nil	310,660	532,977	421,091
United Kingdom	Nil	Nil	198,468	198,607	31,136
Timor-Leste	110,960	Nil	Nil	Nil	Nil
Solomon Islands	Nil	Nil	Nil	26,417	Nil
New Zealand	525,643	196,493	61,791	343,511	347,103

You have the right, under section 28(3) of the OIA, to ask an Ombudsman to review this response to your request. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that responses to official information requests are proactively released where possible. This response to your request will be published shortly on the NZDF website, with your personal information removed.

Yours sincerely

AJ WOODS

Air Commodore

Chief of Staff HQNZDF

Enclosure:

1. Other Purchase Service category costs.

Enclosure 1

Activity	FY 22/23 (\$)	FY 23/24 (\$)
2/1 Battalion Colour Project	Nil	842
2023 Credentials Ceremonies	103	678
2023 Gun Salutes	119	36
80th Anniversary Battles of Cassino	Nil	4,342
Anzac Day National Commemorative Program	175	76
Armistice Day	Nil	135
Battle of Guadalcanal - 80th Anniversary	5,469	Nil
Chief of Army/ Deputy Chief of Army	Nil	98
Chief of Defence Force Awards Ceremony	2,232	Nil
Chief of Defence Force Indonesia visit	Nil	138
Chief of Defence Force Permanent Wreath - Hall of Memories	Nil	744
Ceremonial Miscellaneous	719	246
Change of Command	Nil	83
Changes to Sovereign	Nil	1,687
Commander of the Armed Forces Brunei	3,461	Nil
Commander of the Republic of Fiji Military Forces	82	Nil
Credentials Ceremonies	158	Nil
Deputy Chief of Army Approved Activities	3,042	Nil
Demise of the Crown	851	Nil
Gallipoli	4,854	2,481
Gallipoli Luggage	Nil	119
HCP Overheads	11,426	7,617
Her Majesty The Queen's Platinum Jubilee	274	Nil
Kapa Haka Uniforms and Refurbishing's	627	Nil
Merchant Navy Day	Nil	97
National Commemoration of the Anniversary of the Korean war	Nil	247
NZDF Runanga Hui	2,967	Nil
NZDF support to domestic Anzac day activities	Nil	1,710
Office of the Warrant Officer of the Defence Force	Nil	160
OP Golden Orb (King's Coronation)	Nil	595
Pacific Chiefs of Defence Leadership Retreat	8,755	Nil
Post-War Malaya/Malaysia Ops Vets Day	Nil	128
Recognition of Pacific Islanders - WW2	35	Nil
Sir Wira Gardiner's Memorial Service	217	Nil
State Opening Parliament	Nil	344
Support to NZ visit Vietnamese P.M. Chinh	Nil	534
Te Konohete Annual Events	Nil	260
Turkiye Delegates Visit to NZ	Nil	251
Vietnam Veteran's Day	250	Nil
Visit by CDF Tonga	1,138	Nil
Visit by Commander US Indo-Pacific Command	1,258	Nil
VISIT to NZ by PM Fiji	3,287	Nil
Visit to NZ by Vietnamese Sen Lt Gen Nguyen Tan Cuo	Nil	1,584
Visit to NZ Head of State Samoa	Nil	94